

BC Branch CIPHI Executive Council Meeting
June 10, 2009 from 09:03 to 10:15

ITEM	DETAILS	ACTION(S)
	Location: Dial in: 1-866-521-4826 Passcode: 816514#	
1.00	Roll Call	
	<p>Attendees: Jasmina Egeler, Sarah Nickalson, Isher Deol, Steve Chong, Gary Tam, Nigel Headley, Grace McIvor, Keir Cordner, Greg Baytalan, Ashleen</p> <p>Guests:</p> <p>Regrets: Sonia Hundal, Kuljeet Chattha, Paul Markey, Shawna Scafe, Tim Roark, Rene Ansel</p>	
2.00	Approval of Agenda	
	<p>Add – n/a Delete –n/a</p> <p>MOTION: Motion to approve agenda as amended. <i>Moved. Seconded. All in favour. Carried.</i></p>	
3.00	Approval of Minutes	
	<p>MOTION: Motion to approve April 21 2009 minutes as circulated. <i>Moved. Seconded. All in favour. Carried.</i></p> <p>Review action items of last minutes:</p> <p>J Egeler – submit expenses, have not reimbursed expenses. Spoke to students, claim form must be submitted total \$1000 for hotel costs. L Woosely unable to go through BCIT to give words CIPHI membership renewals – executives to renew to do so as it is a requirement to be member in good standing Human Rights Tribunal - Letter to post online – K Cordner to send to David Butt, J Egeler to forward.</p> <p>K Cordner – Delay in receiving receipt of payment of renewal membership. Contact National Office directly.</p> <p>J Egeler – provided gift certificate to J Flaten; BC Page Editor – pass the information to K Cordner, J Egeler, Alex Kwan</p>	<p>ACTION: J Egeler to forward letter to K Cordner. K Cordner to have D Butt to post Human Rights Tribunal on website.</p>
5.00	Business Arising	
5.01	<p>Sewerage Systems Leadership Council Committee & Sewerage Systems Regulation Improvement Coalition</p> <p>G Baytalan – SSLCC no meetings since January or February. No indication of future meetings. SSRIC – active meetings with UBC, lawyers of coalition outcome base industry focus. Refine and correct problems. And have Third party oversight. Options for solutions will be developed in coming weeks.</p>	

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5.03	<p>Proxy notifications – (is email notification acceptable?)</p> <p>G MacIver – Defer to next meeting to collect more information</p>	<p>ACTION: G McIvor to</p>
6.00	<p>Committee Updates</p>	
6.01	<p>> Membership</p> <p>J Egeler – Received 7 renewals from Vancouver Office, encourage in individual offices to send e-mails to offices on renewal and sending forms. #'s improved significantly from last meeting. Northern Health recruited a lot of new members. Great!</p> <p>S Chong – Compare from last year, around 200 last year</p> <p>> Social</p> <p>J Egeler – No update, Determine a location for X-mas Luncheon. Paul Markey to become Volunteer</p> <p>> Website</p> <p>K Cordner – Need Volunteers on Website Committee. I Deol/ G Tam to assist.</p> <p>> Education</p> <p>J Egeler – No Update</p> <p>> Promotions and Advocacy</p> <p>J Egeler – Organizing a teleconference call in July for ENVH Week to prepare for 3rd week of January. Be Creative in how to roll it out. Expect that very few from VCH will be able to participate.</p> <p>> Finance</p> <p>J Egeler – K Chattha full control as Treasurer. I Deol signing authority. Change location. Meeting with investing monies GIC earning 0.2% for business account. \$60 000 in Chequing account move to high earning GIC.</p> <p>G McIver – Other institutions provide better rates</p>	<p>ACTION: Comparison table for J Egeler to send out to Executives.</p>
7.00	<p>New Business</p>	
7.01	<p>NEC meetings in Kananaskis</p> <p>J Egeler – J Egeler and K Cordner represented BC Branch Executive. Held on National Meetings during CIPHI Conference May 1 & 2, 2009</p> <p>Working on terms of reference. Discuss strategic plan goals. Mandatory</p>	<p>ACTION: K Cordner to link the two documents to BC Branch Website</p>

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	<p>membership. Message from National Executive -> Goal is to mandatory membership; need to get many things done first prior to this. Need considerable dollar to finance this lawyer advice. Claudia Kurzac to provide information bulletin. Increase capacity of National Office. Ability to pull additional workers when needed to get items done. Have National Office to do administrative items from National. Sabbatical exchange – B Johnston went to New Orleans. -> need a write up from him to article and presentation next conference. Hired a Professional Parliamentarian during AGM. Reviewed constitution and procedures received pages of comments. List Serve – News worthy – CPC Document. Two documents circulated. Professional and Competency – Links on National Website. Jas to send docs to key people in BC (ie: Directors).</p> <p>Adam Grant and Robert Bradbury traveling to Singapore in July to attend IFEH meetings there. Motion passed to provide financial support to do that.</p> <p>K Cordner – French Connection – Joint meeting with BOC and Executive. Meet on May 2, 2009. New members appointed to Board and adopted. Insightful on process. Jean Luc presented to have a dream have a Branch in Quebec. Have a group of technicians somewhat equivalent to EHO. Keep encouraging a Branch in Quebec and coast to coast. Very insightful.</p> <p>J Egeler – Quebec Revitalization – National executive and BOC are actively involved.</p> <p>AGM Highlights</p> <p>J Egeler – appointed NEC reps on BOR, all motions passed. See the NEC Meetings. Two resolutions brought forward and approved. Motion for student membership dues to increase was withdrawn. Very well run. Quick AGM.</p> <p>K Cordner – Retirees working hard to have a group, commemorative stamp of 100 years of CIPHI, name change from CRAC -> Senators</p> <p>Meet May 6, 2009 post NEC Meeting – Tanzania - Stuart Peatry – water for kids – challenged CIPHI in participating an exchange from Tanzanian, Two weeks working as EHO vice versa. Two focus than attend in 2010 conference. In Process of having application, committee removes.</p> <ul style="list-style-type: none"> - Start an interim board, Phi Phan motioned to elect 3 people. Put name towards J Egeler. Wants 7 people Someone that's not EHO - PHI Phan president Elect <p>Very well organized – approximately 300 delegates.</p>	
7.02	<p>Response to A Hazlewood re: Branch involvement in SSRIC</p> <p>J Egeler – drafted a response – K Cordner has reviewed and J Egeler to circulate to others. Send to Andy by next week. Circulate to the rest of Executive once send to Andy</p>	

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7.03	<p>BC Branch AGM preparations (date, location)</p> <p>J Egeler – Need to solidify a Date and Location. To volunteer someone to take this task on.</p>	
7.04	<p>BOC Appeal Panel</p> <p>J Egeler – How appeal process currently occurs. And how to improve it. Appeal board provided for neutral. Received 4 interests. Dan Byron, Brigette Inderjit Gill, Ross Adamson -> Rick Solasky (spearing the process) meets by teleconference. Share the process guidelines to executives.</p>	
7.05	<p>Board of Registration</p> <p>J Egeler – Review cost of running BOR – and getting rid of that fee from BC Branch.</p> <p>G Mclvor – What is the membership fees total by 2010 – BC will be \$195 Alberta be \$175.</p> <p>Registrar - \$4000 invoice eliminated cost to transfer duties to National. Track with 3 minutes times. April invoice \$300.</p> <p>Committee to look at reducing changes – Kuljeet Chattha, Grace Mclvor Chair of BOR, K Cordner – David Butt, Jessica Ip, Evan Lang</p>	
7.06	<p>Letter to Dr. Emerson and other stakeholders re Professional Development Model (CPC Project)</p> <p>J Egeler – Provide information on PDM on CPC project. Requirement to maintain competency and CIPHI Initiative and provide interim information. Announcement and formal letter to our main stakeholders. K Cordner reviewed and circulate to few people. Send to Tim Lambert Executive of MOSHL and Regional Directors. Will be on Website and List Serv.</p> <p>G Baytalan – Good to layout what we think about project and send that info to ministry.</p>	
8.00	Roundtable	
8.01	<p>G Tam – Document to verify the contact information and committees you are sitting on orientation manual. Completed in very short time. Please respond to his e-mail.</p> <p>K Cordner – Sitting on database committee. Forward suggestions and concerns to K Cordner.</p> <p>J Egeler – Update through e-mails. May have meeting in August.</p>	
9.00	Adjournment at 10:08 Hours	
10.00	Next Meeting August, 2009	

Approved March 31, 2010