

BC Branch CIPHI Executive Council Meeting

**AGENDA**

October 15th, 2013 from 08:45 to 10:15

Dial in: 1-866-613-5223

Access code: 4535350

ITEM	DETAILS	TIME	NAME (S)
	<b>Location:</b> Teleconference		
<b>1.00</b>	<b>Roll Call</b>		
	<p><b>Attendees:</b> Gary Tam, Crystal Brown, Gordon Moseley, Daniel Fong, Emily Woodrow, Stacey Sowa</p> <p><b>Guests:</b> N/A</p> <p><b>Regrets:</b> John Pickles, Juliana Gola, Greg Baytalan, Dale Chen, Paula Tait, Virginia Jorgensen,</p>	08:45	All
<b>2.00</b>	<b>Approval of Agenda</b>		
	<p><b>Motion:</b> Motion to Approve agenda as circulated. Moved. Seconded. All in Favour. Carried</p>	08:48	
2.01	<p><b>Proposed Amendment to the Agenda</b></p> <ul style="list-style-type: none"> <li>Review the nomination for addition of another new Councilor to the Executive Committee</li> </ul> <p><b>Motion:</b> Motioned to Approved the Oct 15, 2013 Amended Agenda Moved. Seconded. All in Favor. Carried</p>	9:03	All
<b>3.00</b>	<b>Approval of Minutes</b>		
3.01	<p><b>Motion:</b> Motion to approve minutes from September 17, 2013 meeting as circulated. Moved. Seconded. All in Favour. Carried.</p>	08:50	C. Brown
<b>4.00</b>	<b>Old Business/Action Items – Status Update</b>		
4.01	<p><b>Electronic Motions:</b></p> <ul style="list-style-type: none"> <li>BC Branch Awards Recipients. Motion Carried</li> <li>October 9<sup>th</sup> Bob Herbison Award: <b>Daisuke Serizawa</b> Motion Carried.</li> <li>Motion for Kier Cordner to Represent BC Branch at the National Level. Motion carried</li> <li>October 10<sup>th</sup> BOC List of Examiners Approved for October 15, 2013 Sitting. Motion carried.</li> </ul>	08:55	C. Brown

ITEM	DETAILS	TIME	NAME (S)
<b>5.00</b>	<b>Standing Business</b>		
5.01	<b>Centennial Committee:</b> <ul style="list-style-type: none"> <li>Update on activities.</li> <li>Update on National celebration activities</li> <li>Each province is reported to be receiving their own Mascots care of the National Branch</li> </ul>	09:00	G. Tam
5.02	<b>Centenary Award Project Update:</b> <ul style="list-style-type: none"> <li>Project Chaired by Jessica Ip was organized well and was well received.</li> </ul>	09:10	G. Tam
5.03	<b>Promotion &amp; Advocacy, Membership &amp; Website Committee:</b> <ul style="list-style-type: none"> <li><u>Environmental Public Health Week 2013</u> <ul style="list-style-type: none"> <li>Formal recognition of Week by 12 Municipalities across the Province.</li> <li>Goal to increase number for 2014</li> <li>Only a few media sources picked up on story</li> </ul> </li> </ul>	09:15	C. Brown
5.04	<b>Liaising with Ministry &amp; Unions – News &amp; Updates</b> <ul style="list-style-type: none"> <li>Acknowledgement of Ministerial Order 217 which was just approved and recognizing that CPHI(C) or equivalent training is the education credential required by EHO's to work in this province.</li> </ul>	9:17	G. Tam
5.05	<b>Radon Updates</b> <ul style="list-style-type: none"> <li>N/A</li> </ul>	-	G. Baytalan
5.06	<b>Education Committee – Webinar Fall Series</b> <ul style="list-style-type: none"> <li>Three webinars since September still gathering participation number so far for billing purposes. So far early response has been well received. Next webinar is on Radon.</li> <li>Reminder to executive members to forward webinar notices to their HA contact lists. This greatly improves participation rates.</li> <li>Feedback received from recent webinars participants largely pertained to volume control. Technical set up webinars were reviewed to ensure quality of presentations in future.</li> </ul>	09:20	G. Tam
5.07	<b>BC Branch – Social Event</b> <ul style="list-style-type: none"> <li>September 26, 2013 after the AGM at the Speak Easy in Burnaby which was well attended and great event.</li> <li>Free Drink Tickets were offered to all who attended both the meeting and social event</li> </ul>	09:30	G. Tam

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5.08	<p><b>AGM</b></p> <ul style="list-style-type: none"> <li>Four resolutions moved fwd and By-laws have been amended accordingly</li> <li>Have Oct. 26, 2013 to report BC Ministry of Financial Corporate Registry to recognize the updated constitution and By-Laws.</li> </ul>	09:35	G. Tam
5.09	<p><b>Tree Planting – Funding from CIPHI NEC</b></p> <ul style="list-style-type: none"> <li>Have received the 2000.00 from national to subsidize the event held in April at BCIT</li> <li>Motion made in past to donate have these monies back to BCIT for the development of a new course “ Human Health Impacts &amp; Risk Assessment Course”</li> <li>Correspondence regarding this matter from Branch President and cheque still outstanding</li> </ul>	09:45	G. Tam
5.10	<p><b>Branch Awards:</b></p> <ul style="list-style-type: none"> <li>Presented Member of the Year to Glen Embree</li> <li>Presented Alex Nilsson to Jasmina Eageler</li> </ul>	8:55	G. Tam
5.11	<b>BC Branch Representative at National CoPE – N/A</b>	9:00	G. Tam
6.00	<b>New Business</b>		
6.01	<p><b>Welcome to new councilors</b></p> <ul style="list-style-type: none"> <li>Welcome to the three new executive members! - <b>Gordon Moseley, Stacy Sowa, and Emily Woodrow</b></li> </ul>	9:05	C. Brown
6.02	<p><b>Committee Representation:</b></p> <ul style="list-style-type: none"> <li>Details in email to be circulated for members to consider their current participation and interest to continue with current committee and or interest to get involved with a new committee</li> <li>Members are encouraged to participate and advocate for other non exec members in good standing to get involved in Branch activities as well</li> </ul>	9:10	C. Brown
6.03	<p><b>BC Page Editor and Webmaster Positions:</b></p> <ul style="list-style-type: none"> <li>Pending announcement for looking for new BC Page Editor and New Webmaster positions with current members looking to step down for personal reasons</li> <li>Positions do include an annual honorarium</li> <li>Current members encouraged advocate across our</li> </ul>	9:15	C. Brown

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	professional body with interested applicants		
6.04	<p><b>Christmas Luncheons:</b></p> <ul style="list-style-type: none"> <li>• Annual event typically held in lower mainland, in Victoria, and recently in Kelowna.</li> <li>• Call for coordinator position(s) to organize the events as part of Social Committee will be circulated asap.</li> </ul>	9:20	C. Brown
6.05	<p><b>Face to Face Meeting:</b></p> <ul style="list-style-type: none"> <li>• Tried to organize this type of meeting as motion to host was postponed.</li> <li>• Traditionally held on an annual basis but scaled back for financial reasons, but serves to function</li> <li>• As meet and greet and solidify direction of branch for the next two years with new executive, especially with change in the Branch president.</li> <li>• Consideration for tentative date of December 5 to coincide with Christmas Banquet and allow for executive social time</li> </ul>	9:30	C. Brown
6.06	<p><b>Motion:</b> <b>Motion to approve Jessica Ip, as a new Exec Member Councilor. Seconded</b> <b>Question. All in Favour. Carried</b></p>	9:43	C. Brown
	<b>Adjournment at 9 : 47 Hours</b>	9:47	S. Sowa
	<b>Next Meeting: November 19th, 2013</b>		