

BC Branch CIPHI Executive Council Meeting

**MINUTES**

September 11, 2012 from 08:30 to 09:40

Dial in: 1-866-613-5223

Access code: 4535350

ITEM	DETAILS	TIME	NAME (S)
	<b>Location:</b> Teleconference		
<b>1.00</b>	<b>Roll Call</b>	<b>08:30</b>	
	<p><b>Attendees:</b> Gary Tam, Rory Beise, Greg Baytalan, Kuljeet Rai, Jeremy Chow, Daniel Fong, John Pickles, Keir Cordner</p> <p><b>Guests:</b></p> <p><b>Regrets:</b> Crystal Brown, Paul Markey, Cole Diplock, Kuljeet Chattha, Isher Deol, Paula Tait, Virginia Jorgensen</p>		<b>All</b>
<b>2.00</b>	<b>Approval of Agenda</b>		
2.01	<p><b>Addition to Agenda</b></p> <p>Add – N/A Deleted – N/A</p> <p><b>Motion:</b> motion to approve agenda as circulated. <i>Moved. Seconded. All in favour. Carried</i></p>	<b>08:33</b>	<b>All</b>
<b>3.00</b>	<b>Approval of Minutes</b>		
	<ul style="list-style-type: none"> <li>Minutes were approved in an electronic motion.</li> </ul>		
<b>4.00</b>	<b>Old Business/Action Items – Status Update</b>		
4.01	<p><b>Electronic Motions:</b></p> <p><b>Minute Approval – September 4, 2012</b></p> <ul style="list-style-type: none"> <li>Minutes were approved. Currently waiting for paperwork from RBC to grant Rory Beise signing authority for the CIPHI BC Branch Account.</li> </ul> <p><b>Silent Auction Item – September 4, 2012</b></p> <ul style="list-style-type: none"> <li>2011 BC Lions framed picture has been purchased.</li> </ul>	<b>08:35</b>	<b>G. Tam</b>
4.02	<p><b>Website Remodeling – Proposal from the webmaster</b></p> <ul style="list-style-type: none"> <li>Tabled for the next teleconference.</li> </ul>	<b>08:37</b>	<b>G. Tam/C. Brown</b>

ITEM	DETAILS	TIME	NAME (S)
4.03	<p><b>CIPHI BC Branch Executives – Temporary Positions</b></p> <ul style="list-style-type: none"> <li>Received interest from an individual with NHA to serve as a temporary executive member.</li> </ul>	<b>08:40</b>	<b>G. Tam</b>
<b>5.00</b>	<b>Standing Business</b>		
5.01	<p><b>Centennial Committee – Update on activities</b></p> <ul style="list-style-type: none"> <li>Meeting will be held this week.</li> <li>Website will be available in late October or early November.</li> </ul>	<b>08:43</b>	<b>K. Cordner</b>
5.02	<p><b>Centenary Award Project</b></p> <ul style="list-style-type: none"> <li>Tabled for the next teleconference.</li> </ul>	<b>08:50</b>	<b>J. Ip</b>
5.03	<p><b>Promotion &amp; Advocacy Committee – Environmental Public Health Week 2012 + Proclamations</b></p> <ul style="list-style-type: none"> <li>EPHW posters have been received from CIPHI National.</li> <li>Rory Beise will co-ordinate poster distribution in VIHA, Gary Tam will co-ordinate poster distribution in VCHA and FHA, and Paula Tait will co-ordinate poster distribution in NHA and IHA.</li> <li>Inform Gary Tam if you have received Municipal Proclamations for EPHW.</li> </ul>	<b>08:50</b>	<b>P. Tait</b>
5.04	<p><b>Liaising with Ministry &amp; Unions</b></p> <ul style="list-style-type: none"> <li>No updates at this time.</li> </ul>	<b>09:00</b>	<b>G. Tam</b>
5.05	<p><b>Award Committee – Update</b></p> <ul style="list-style-type: none"> <li>Cole Diplock has volunteered to be chair of the Award Committee.</li> <li>Two volunteers will be needed to sit on the committee to assist the Chair. <ul style="list-style-type: none"> <li>Position will be for a term of 4 months.</li> </ul> </li> </ul>	<b>09:00</b>	<b>G. Tam</b>
5.06	<p><b>Sewerage &amp; Radon Updates</b></p> <ul style="list-style-type: none"> <li>No updates at this time.</li> </ul>	<b>09:00</b>	<b>G. Baytalan</b>
<b>6.00</b>	<b>New Business</b>		

ITEM	DETAILS	TIME	NAME (S)
6.01	<p><b>Branch Christmas Luncheon 2012 + AGM 2012</b></p> <ul style="list-style-type: none"> <li>• Branch Christmas Luncheon will be held on December 5, 2012 at the Executive Inn in Coquitlam.</li> <li>• AGM will be held on the same day as the luncheon.</li> <li>• Keir Cordner will determine if the awards presentation needs to take place during the AGM.</li> <li>• Kuljeet Rai will select potential door prizes and who will benefit from the 50/50 draw – will be voted on by the Executives.</li> <li>• Gary Tam will send an email to members on October 5, 2012 to inform them of the AGM to be held on December 5, 2012.</li> </ul>	<b>09:10</b>	<b>K. Rai/G. Tam</b>
6.02	<p><b>Education Conference Planning 2013 – Recruitment &amp; Brainstorming</b></p> <ul style="list-style-type: none"> <li>• Will hold a 1-day conference to coincide with EPHW.</li> <li>• A social event will also be included in the Conference.</li> <li>• Executives have volunteered to be part of Conference planning. The appointment of the Chair is pending.</li> </ul>	<b>09:20</b>	<b>G. Tam</b>
6.03	<p><b>Committee Amalgamation</b></p> <ul style="list-style-type: none"> <li>• Many Executives are currently part of numerous committees.</li> <li>• Proposed idea is to amalgamate Membership, Promotion and Advocacy, and Website Committees into one committee with Crystal Brown as the Chair. <ul style="list-style-type: none"> <li>○ Rationale for this decision is to ensure that all the objectives from the strategic meeting are being met.</li> </ul> </li> </ul>	<b>09:35</b>	<b>C. Brown</b>
	<b>Adjournment at 09:40 Hours</b>		
	<b>Next Meeting: October 16, 2012</b>		