

BC Branch CIPHI Executive Council Meeting
September 2, 2010 from 09:35 to 10:20

ITEM	DETAILS	ACTION (S)
	Location: Dial in: 1-866-613-5223 Passcode: 4535350#	
1.00	Roll Call	
	Attendees: K Cordner, G Baytalan, G Tam, C Diplock, T Sandi, J Egeler, C Brown, S MacDougall Regrets: T Sandi, R Ansel, G McIver, J Cranch, I Deol, S Sandhu, K Chattha, S Hundal, P Markey	
2.00	Approval of Agenda	
	MOTION: Motion to approve agenda. <i>Moved. Seconded. All in favour. Carried.</i>	
3.00	Approval of Minutes	
	MOTION: Motion to approve July 22, 2010 minutes as circulated. <i>Moved. Seconded. All in favour. Carried.</i>	
4.00	Email Motions/Old Business	
4.01	MOTION: Motion to support nomination of A Nilsson for BC Branch Honorary Membership. Motion carried. J Egeler – Could we have the number of votes for and against the motions specified in the minutes? K Cordner – Will e-mail specific numbers to S MacDougall for inclusion in the minutes and will make this normal practice. <i>Moved. Seconded. All in favour. Carried.</i> 9 in favour – none opposed	
4.02	MOTION: Motion to approve expenditure for two registrations fees for IFEH Conference for qualifying members to attend. Motion carried. K Cordner – Tim Roark and Rory Beise <i>Moved. Seconded. All in favour. Carried.</i> 9 in favour – none opposed	
4.03	MOTION: Motion to appoint T Hluchy as BC BOC Exam Coordinator, and C Kurzac as Deputy Exam Coordinator. Motion carried. C Diplock – How was the deciding committee formed? K Cordner – K Cordner, G Tam and J Egeler asked to represent from executive (J Egeler chose not to sit on committee), G Stewart, current BOC Exam Coordinator, and A Thomas, BOC National Chair. G Tam – Adds that they have discussed with Ann Thomas possible changes to the BOC policy regarding appointment and dismissal of exam coordinators.	

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	<p>K Cordner – T Hluchy accepted BOC Exam Coordinator role, C Kurzac did not accept Deputy Exam Coordinator role.</p> <p><i>Moved. Seconded. Seven in favour, one opposed. Carried.</i> 7 in favour – one opposed (J. Egeler)</p>	
4.04	<p>MOTION: Motion to support nomination of A Kwan for 2009 Member of the Year. Motion carried.</p> <p><i>Moved. Seconded. All in favour. Carried.</i> 9 in favour – none opposed</p>	
4.05	<p>MOTION: Motion to support the creation of the “Alex Nilsson Award” and criteria as circulated. Motion carried.</p> <p>K Cordner – This new award is to recognize and honour volunteerism.</p> <p><i>Moved. Seconded. All in favour. Carried.</i> 9 in favour – none opposed</p>	
4.06	<p>MOTION: Motion to support nomination of G Kos for recipient of “Alex Nilsson Award”. Motion carried.</p> <p><i>Moved. Seconded. All in favour. Carried.</i> 9 in favour – none opposed</p>	
4.07	<p>MOTION: Motion to approve accommodation and travel expenses for A Nilsson and guest to attend BC Branch AGM and IFEH banquet. Motion carried.</p> <p><i>Moved. Seconded. All in favour. Carried.</i> 9 in favour – none opposed</p>	
5.00	New Business	
5.01	<p>AGM 2010 Proceedings Review</p> <ul style="list-style-type: none"> ➤ sign in, member lists, scrutineers, security – Sergeant-at-Arms, debate parameters, quorum, majority ➤ Agenda review ➤ Parliamentary ➤ Approval of Minutes - Special General Meeting ➤ In Memorium ➤ Reports – President, Treasurer, BOR, BOC <p>K Cordner – All members requested to attend AGM if attending conference. A parliamentarian is still being sought, T Roark has been asked but declined as he would like to be involved in discussion.</p> <p>J Egeler – We should wait and see who attends the conference and ask someone there. C Kurzac could be a possible choice.</p> <p>K Cordner – The Parliamentarian is to oversee the proceedings. The Sergeant-at-Arms acts as security so no one leaves the meeting</p>	

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	<p>during voting.</p> <p>G Baytalan – Can the Sergeant-at-Arms participate? If so I can do it as I would like to participate.</p> <p>K Cordner – I will clarify that issue and get back.</p> <p>K Cordner – Only members with voting rights will vote. Only voting members may enter into debate. Debate is 2 minutes per person. If further debate is required that is possible. Quorum is ¾ and scrutineers will verify numbers. Appointments of positions will be done at the meeting.</p> <p>J Egeler – The parliamentarian at National meeting has clarified that reports are to be discussed but a motion to accept is not necessary.</p> <p>K Cordner – Have we followed that at past AGMs?</p> <p>J Egeler – We did not have an AGM last year as we did not reach quorum.</p> <p>K Cordner – I will introduce these parameters at the meeting.</p> <p>J Egeler – What if we just put them in written form on each table in the interest of time?</p> <p>K Cordner – Please clarify which tables.</p> <p>J Egeler – All the tables where members sit. I already have this in written format.</p> <p>K Cordner – If it is in written format we should do that.</p> <p>➤ Notice of Motions – Questions</p> <p>K Cordner – There are two Notice of Motions this year. First is Electronic Vote – we are already doing this but want to legalize it in our Constitution and Bylaws. Second is to change the role of Vice President to President Elect.</p> <p>S MacDougall – Will the current Vice President automatically go into the role of President Elect or will there be a vote?</p> <p>K Cordner – If ratified, the changes will take place immediately and the next voting will be in 2011. If anyone knows of anyone with other questions please direct them my way.</p> <p>➤ Awards – BC Branch Honorary Membership – requires motion and support from AGM voting members, Member of the Year, Alex Nilsson Award</p>	

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	<p>K Cordner – J Egeler, do you have the shield?</p> <p>J Egeler – Yes.</p> <p>K Cordner – Will put offer to G Stewart to present award to A Kwan.</p> <p>G Tam – Is this presentation during the AGM or the banquet?</p> <p>J Egeler – At the AGM.</p> <p>➤ Election of Officers</p> <p>K Cordner – Inquired regarding additional nominations</p> <p>J Egeler – As of yet no, unless there are on the floor nominations – we need to call 3 times for nominations.</p> <p>➤ Honorariums – BC Page Editor, Webmaster</p> <p>K Cordner – Asking to approve honourariums of \$400 for the BC Page Editor and Webmaster.</p> <p>J Egeler – The past amount was \$350 so the executive should vote.</p> <p>S MacDougall – Although this does not directly affect me as current BC Page Editor I will abstain.</p> <p>K Cordner – We do not have quorum today to vote.</p> <p>J Egeler – Suggests an e-mail vote.</p> <p>➤ Other business – Historians Report, Sewerage update</p> <p>K Cordner – Time permitting we will hear reports from T Roark, historian and a sewerage update from G Baytalan.</p>	
5.02	<p>National AGM – 3 Volunteers Required, One Sergeant at Arms, Two Scrutineers</p> <p>K Cordner – The National AGM is on Monday and the hosting branch usually supplies the Sergeant at Arm and Scrutineers. Please attend meeting and I will circulate an invite to members not on the call.</p>	
5.03	<p>BOC BC Exam Coordinator Position Posting</p> <p>K Cordner – Panel was discussed under section 4.03. Positions were posted with a job description. Three people applied. The panel reconvened following the appointment to ensure issues such as confidentiality were clearly laid out. We have a framework that allows for transition throughout this time and we will perform ongoing evaluation. Any issues will be brought to the Branch for review and K Cordner will</p>	

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	<p>5.04 speak to those concerned.</p> <p>J Egeler – This is the first time that I recall there has been a transparent, fair process. In the past generally positions were filled by people suggested by those currently in power. The process has much improved. This situation also brings to light things lacking within the Branch and BOC. We need to make expectations clear, because these positions are volunteered they are sometimes not taken as seriously. In the past there has been some concerns with confidentiality surrounding the BOC; we need to hold everyone accountable and speak up if we hear things.</p> <p>K Cordner – Agreed, we should get this put into the BOC Manual. If there are mumbblings of lack of confidentiality it needs to be reported.</p> <p>J Egeler – It is also good to remember that it is okay to vote against a motion. This sparks good debate and no one will hold it against you.</p> <p>K Cordner – Good point, we try to provide everyone with adequate information to make an informed decision.</p>	
5.04	<p>Motion to approve payment of yearly membership dues as additional benefit for BC Branch Honorary Members</p> <p>K Cordner – Currently Honorary Membership Award only includes receipt of the BC Page. Perhaps we should consider covering the membership fee.</p> <p>J Egeler – It does not make sense not to cover membership.</p> <p>K Cordner – We need a motion to approve ongoing expenditure for membership.</p> <p>G Tam – Will they still receive the BC Page?</p> <p>J Egeler – Yes, they are on the list, e-mail or mail.</p> <p>G Tam – How do we send out non e-mail copies?</p> <p>J Egeler – Believes I Deol mails out a hard copy.</p> <p>K Cordner - We have 6 members on the list to get hard copies.</p> <p>G Baytalan – Has e-mail address of one of those members.</p> <p>G Tam – If we are printing and mailing copies perhaps the corresponding secretary should do this so as to evenly distribute workload.</p> <p>K Cordner – Good suggestion. We are hoping to clearly define the roles of all executive positions.</p> <p>J Egeler – We created an orientation manual for that. If unsure about something check out the manual online. This should be a living document.</p> <p>K Cordner – We do have quorum if we would like to make a motion.</p> <p>MOTION: Motion to cover the cost of membership for honorary</p>	<p>ACTION: Update the awards criteria to reflect this motion.</p>

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	<p>members.</p> <p><i>Moved. Seconded. All in favour. Carried.</i></p>	
5.05	<p>Social Committee – Christmas Luncheons – time to begin preparation & planning</p> <p>K Cordner – Will check with social committee as none are on the call and ask them to begin preparations for the Christmas Luncheon</p> <p>G Tam – Suggests contacting them by e-mail and not just leaving them to read in the minutes to ensure planning begins.</p>	<p>ACTION: K Cordner to e-mail social committee re. Christmas luncheon.</p>
6.00	Roundtable	
6.01	<p>BC Page Editor Job Descriptions</p> <p>K Cordner – Will send these around to the executive and put it on the next meeting agenda.</p>	<p>ACTION: K Cordner to e-mail BC Page job descriptions to executive for review.</p>
7.00	Adjournment at 10:20 Hours	
8.00	Next Meeting Oct 5, 2010	

Approved

