

BC Branch CIPHI Executive Committee Meeting

**Minutes August 13, 2008
9am to 10am**

Attendance: J. Egeler, P. Markey, S. Hundal, S. Scafe, G. Tam, N. Headley, S. Chong, A. Nadan,
Regrets: S. Parhar, J. Flaten, K. Cordner, B. Haworth, S. Roberts
Guests: T. Roark, L. Vallaster

Agenda Item	Action
A. Approval of June 17, 2008 Minutes - Moved and seconded.	Motion Carried
<p>B. Old Business</p> <p>1. Sewerage Systems Leadership Council Committee & Adhoc Coalition Comm</p> <p>Background paper and survey placed into the BC Page. BC Page circulated to members in July. Positive comments received from membership. Meeting scheduled with SSRIC and David Suzuki Foundation on September 16, 2008. SSRIC attending the BC Medical association environment committee meeting on September 17, 2008. FOI request to the Ministry in being processed. SSRIC expects to receive information in September.</p> <p>Branch executive acknowledged the efforts of Tim Roark and the SSRIC</p> <p>2. Online FoodSafe Level I certificate processing</p> <p>Processing certificates is straight forward. Processed 10 certificates to date. Ami Dagan at Open School of BC was pleased with the article in the BC Page. FoodSafe Secretariat indicated that they are considering getting the French version on line as well.</p> <p>3. AGM Preparations</p> <p>The request for reports has gone out to the Nominations Committee, Branch President, BOR, Registrar, BOC Member, and Finance Chair. The meeting on September 10th will focus on reviewing the reports and answering any questions that arise. AGM protocol will be discussed as well.</p> <p>4. Newfoundland AEC</p> <p>Conference was a huge success. Over 300 delegates attended, 3 delegates from overseas. Educational tracks were excellent as were the social events.</p> <p>5. Human Right's Tribunal ruling – McDonalds</p> <p>S. Parhar not on the call to provide an update. Still waiting for a copy of the ruling.</p>	Defer

C. Committee Updates

1. Membership

Discussed the low membership numbers for 2008. VCH has the largest number of BC Branch members. Several suggestions: letter to those folks that have let their memberships lapse. A letter to the Director's for their support and invite to attend regional staff meetings to provide Branch and CIPHI updates.

2. Social

No update

3. Website

2007 Minutes not on website. Minutes have been sent to webmaster for posting.

4. Education

Expecting 100 delegates to attend the conference. Looking at a ~\$ 5000 profit for the Branch. A big thank you to the organizing committee for all of their hard work to date.

5. Promotions and Advocacy

6. Nominations

One vacancy on executive. It would be great if we could get another EHO from NHA to participate.

S. Parhar to draft benefits of membership letter and outline key accomplishments.

J. Egeler to follow up

Defer

S. Scafe to see if anyone else interested.

<p>D. New Business</p> <p>1. NEC Meetings</p> <p>Reviewed BOC structure and required changes to their regulation. Remove old language, corresponding member changed to member, 15 members in total. Bow Valley College Presentation – planning for intake in Fall 2009 for EPH Technician. Reviewed terms of reference for all committees, exchange program, Ethics workshop for EPHP's, Increase in position place ads, CPCproject manager update (4 replies to RFP, have to go through selection process), Legal opinion on amending motions at AGM (ones that proxies have been provided for). The motion belongs to the members at the meeting and can be amended. New NEC appointments to the BOC.</p> <p>2. BOC Update</p> <p>3. Environmental Public Health Week</p> <p>2009 EPHW theme being discussed. Victor Mah will create the posters again. Proclamation to be initiated in October at the Ministry's request.</p> <p>4. Benefits Policy</p> <p>Keir Cordner has drafted a benefits policy for the Branch Executive. Will review the document at the October meeting</p> <p>5. Face to Face meeting</p> <p>Discussed scheduling a face to face meeting at the end of the year for the executive. Need to budget for expenses and have a meaningful agenda.</p> <p>6. Committee appointments</p> <p>Committee appointments will be reviewed after the AGM</p> <p>7. Awards (Member of the Year, 50 year Pins)</p> <p>Discussed the Member of the Year award presented at the AGM. Executive asked to share this info with their colleagues and forward any nominations to J. Egeler.</p> <p>8. New BC Health Act write up for BC Page</p> <p>Health Act summary will be put in the Fall BC Page. Need a couple of folks to take on the task of reviewing the new legislation to highlight some of the key changes.</p> <p>Motion to adjourn. Moved and seconded.</p>	<p>Defer</p> <p>Advise J. Egeler if interested in chairing a specific committee</p> <p>Motion Carried.</p>
<p>E. Roundtable</p>	<p>None</p>

Next Meeting: September 10th, 2008