

BC BRANCH CIPHI EXECUTIVE MEETING
December 21, 2006
Minutes

Present: Tara Hluchy, Jennifer Flaten, Joanne Lum, Steve Chong, Jas Egeler, Lis Vallaster, Kuljeet Chattha, Nigel Headley, Roopy Khatkar, Keir Cordner, Salima Kassam, Jeff Kresowaty, Gord Stewart

Regrets: Sonia Hundal, Brent Zaharia

Guest: Tim Roark

1. Approval of Minutes

- **Motion to approve minutes moved by Tara Hluchy, seconded by Jennifer Flaten. Motion carried.**

2. Old Business

a. EPHW-Posters

- Posters mailed out to offices
- Electronic version to be put on website
- Displays to be set up at Richmond Center and City Square
- Discussed purchasing emergency preparedness kits to raffle off
- **Action: Lis Vallaster will obtain information on kits and pricing – email motion once this information is circulated**

b. Storage Facility

- Locker will cost approximately \$75 to \$100 per month
- Locker needs to be heated to prevent paper documents from growing mold

c. Sewerage Systems Leadership Council Committee

- No report
- Will stay on as part of quorum for the time being

d. 2007 CIPHI AEC

- Keep an eye open for speakers (need approximately 26)
 - Forward to Roger Parsonage

3. Committees

a. Social Committee

- Christmas Lunches
 - Lower Mainland – 96 attendees, 15 retirees
 - Victoria - ~30 attendees, 3 retirees, 1 MHO
 - Kamloops – no update
- Northern Health Branch Social
 - To be held in February at time of regional staff meeting

- Action: Jeff Kresowaty will provide information on how much funding he would like for door prizes.

b. **Promotions/Advocacy Committee**

- Need to have a budget for this committee
- Action: Salima Kassam to draft 2007 budget

c. **Membership Committee**

- Online registration up and running
- Will track numbers through Debra to see how many use this method to renew their membership

4. New Business

1. BOR

- Concern about the future of the BOR with upcoming CIPHI initiatives
- Board not very busy
- Consensus that BOR continues functioning in its current capacity

2. AGM

- To be held on Sunday, June 17
 - might be a conflict with scheduled conference activities

3. BOC

- Spring 07 exam
- Examiners will arrive the day before the exam for meetings.
 - Ann Thomas will come out
- Discussed October exams and concerns about high failure rate
- BOC working collaboratively to make improvements on an ongoing basis
- Discussed the leak of confidential information, specifically within Vancouver office.
- Branch President disappointed with lack of professionalism and blatant disregard for maintaining confidentiality specific to internal BOC information.
- Several discussions were stopped within Vancouver office and overall message to Branch executive is that each of us has a role to protect the professionalism of the Branch, NEC, BOR and BOC.

5. **Roundtable**

- none

Motion to adjourn by Tara Hluchy.