

# BC Branch CIPHI Executive Committee December 2, 2008 Meeting

## Draft Minutes

**Date:** December 2, 2008

**Location:** Dial in: 1-866-521-4826 Passcode: 816514#

**Attendance:** Greg Baytalan, Shawna Bicknell, Steve Chong, Keir Cordner, Isher Deol, Jasmina Egeler, Ingo Frankfurt, Sonia Hundal, Grace McIvor, Sarah Nicklson, Gary Tam

**Guest:** Tim Roark

**Regrets:** Kuljeet Chattha, Nigel Headley, Paul Markey, Ashleen Nadan

**Time:** 9:00 - 10:15am

Agenda Item Details	Action
<p>Jas welcomed two new members: Isher Deol and Grace McIvor.</p> <p>Motion to approve agenda. <b>Moved – Gary Tam. Seconded - Ingo Frankfurt. All in favor. Carried.</b></p> <p>A. Approval of Minutes</p> <p>Motion to approve minutes. <b>Moved – Sonia Hundal. Seconded - Keir Cordner. All in favor. Carried.</b></p>	

B. Old Business

1. Sewerage Systems Leadership Council Committee & Adhoc Coalition Comm

- Greg – SSLC conference call yesterday, no quorum. Decided to have meeting w/out them. Paper audit draft. Year late. Concerns raised with draft. 96% compliance, 2% non-compliance, 2% other.
- Greg discussed how the audit process is occurring
- Jas – agrees that filings rejected to be included in final report.
- Result 9 categories: 96% yes, 2% no (71% for new process needs to improve)
- Ingo – would like more clear information on the report
- Greg - Missing information on audit
- Tim update on improvement coalition: pushing forward to try to convince government in changing how things are being conducted. Document of FOI request, was not correctly conducted. Lawyer posted filing on that regard. Greater ppl supporting our position. UBC M past motion to government to deal with issue. Signed memorandum agreeing on next year to work on issue. Focus ppl on regulation.
- Ingo – agrees increased support by engineers
- Keir - report issued today is it a draft report?
- Greg - Frank states there are no more amendments → complete. Board members commenting on draft report to go to SSLC and Tim Lambert.

2. Christmas Luncheon

- Island luncheon organized by Maxine Marchenski December 16, 2008.
- No recent update for attendees, ~ 20 ppl as last years
- December 18, 2008 – Interior Luncheon
- Tim has sent notes out to retired EHO's for invites
- Cranbrook/Nelson? – Ingo
- Shawna - Northern – In-service
- Paul Markey lower mainland luncheon – Jas stated:
- December 10, 46 confirmed signed up not all paid. Last year 91.
- Fraser Health concerned that location too far from Fraser Health Employees.
- Sajan Joseph – requesting to have reduced non-member fees to \$18. Students/retired \$18 for luncheon, \$50 for student CIPHI Membership Action – board okay with \$18 for all students including those that are not members jas to allow

3. Continuing Professional Competencies Meeting

- Grace and Keir attended

Greg/Tim

If no changes occur with draft. Greg to draft letter for Jas to sign.

E-mail copy of the V. Island Report to all the board Members

## C. Committee Updates

### 1. Membership

- Jas – look at membership drive, 2009 renewal form on website using national database. To simplify process. Registrar has resigned – Jessica Chan/ David Butt, Chair/Past Chair. Two active members only. Anyone who is interested in volunteering for Board of Registration. Appointment by January expectation to dissolve BOR once National level process occurs. (1-2 years). BOR needed to review applications and approve.
- Keir – will this put stall on membership? – BOR to send recommendations – BC branch
- Grace – Debra has other professional commitments. BOR work is very small.

### 2. Social

Jas - encourages to decide who will chair this committee. Committee members may want to take on role as chair.

Role is for luncheon and social event for conferences.

### 3. Website

- Jas – Thank you to Keir and Gary for putting presentations on website.
- Keir - Thank you Gary for forwarding to members, forwarded updated items on to website.
- Gary – included missing presentation on online database.
- Steve – suggest to pdf the presentations? To prevent altering the content.

### 4. Education

### 5. Promotions and Advocacy – EPHW

- Gear up for organization of EPHW – order put in for poster
- Occuring the 3<sup>rd</sup> week of January
- Jas to send out all HA in each offices. 550 posters ordered.
- Shawna – other items we can do?
- Keir – material available online
- Jas to write a media release – and sending communication to local organizations for HA
- Gary – When is letter available to send to local media – Ready in December.
- Focus on recruitment/state of current public health

Gary Tam and Steve Chong to pdf presentations on the online database.

Defer to next meeting.

Members to inform Jas how many posters needed for each area.

Ingo to help with media release.

<p>D. New Business</p> <p>1. PAC Meeting</p> <p>Gary attended last Friday – discussion on liberal art course – asked Nick to send a letter to Board of Governors to increase criteria related to ENVH, and credit from Universities. Response -&gt; must take certain courses. But looking into increasing liberal courses related to ENVH</p> <p>HSDA's Vacancy, Alberta has less vacancy with salary, Jas plans to pull eastern data</p> <p>BCIT Program – students stated about course delivery, experimenting with new teaching technique :Problem Based Learning (good).</p> <p>2. Constitution Review</p> <p>Steve – meeting this month. New year to plan for draft posting for review</p> <p>Jas – next meeting update – face to face meeting in February?</p> <p>E. BOR- presenting gift to Debra for 11 years of service. Planned to do at luncheon unable to do as Debra not available.</p>	<p>Thank you card to be circulated and signed at luncheon. Greg/Tim/Jas to buy card and once signed provide to Debra at a later time.</p>
<p>F. Roundtable – No discussion</p>	