

BC Branch CIPHI Executive Committee Meeting
Tuesday March 28, 2006
Minutes

Present: Nigel Headley, Kuljeet Chattha, Steve Chong, Tara Hluchy, Jasmina Egeler, Denis Semail, Brent Zaharia, Joanne Lum, Sonia Hundal, Roopy Khatkar, Shawn Parhar

Regrets: Caroline Alexander, Lynn Richards

1. Approval of Minutes

- **Motion to approve minutes (February 28, 2006) moved by Tara. Seconded by Shawn. Carried.**

2. Committees

(a) Education

- 2006 Planning Update, Brent
 - Numbers up to 88 registrants (not including exhibitors) – 30 from VCH; Overall better turnout this year.
 - Exhibitors are at 12-13; most exhibitors are sending 2 people, so it will increase registration numbers
 - Food is being finalized
 - Not final for speakers, but it is almost complete.
 - Rooms: 35 out of 50 booked – some rooms are double or triple
 - Action Item: Brent to send a reminder for people to book their rooms.**
 - Transportation re: chartered bus – numbers are at 3, plus 24 from VCH. Fraser Health is taking their leased vehicles up.
 - Action Item: Shawn to confirm the deadline date with the bus company for confirming numbers.**
 - Suggestion: Reduce the cost of bus, by taking a smaller bus. The difference is \$200 dollars. Committee to decide.

(b) Membership

- Lis n/a

(c) Social Committee

- Baseball tournament will be planned for the summer, based on the response from the Committee Members.
- Golf was suggested by Steve, but at this time, the committee is too busy with the Conference in Sun Peaks. A golf event was not discussed as a golfing event was to take place after the conference on the Friday, but that did not work out. Committee will consider it for the Fall perhaps.

3. Old Business

(a) Conference Bursaries

- Salima – 2006 conference bursaries:
 - 5 applications received for the Dublin conference;

- Claudia sent Steve an email requesting support for attendees for half of the registration cost (770 Euros for registration).
- Before approving the funds the financial situation must be reviewed.
- We need to see how much we can put aside for all conferences (i.e. BC Branch, AEC (Regina), and Dublin).
- Conference bursary is to cover cost of registration. Bursaries for conferences other than Branch and National would be offered at half. Approve \$5000 for 2006 Conference (set aside 2500 for Dublin, the other half for the BC Branch and CIPHI National).
- No applications received for AEC (Regina) conference, and only 3 students applied for the BC Branch, but they do not apply.
 - **Motion to set upper limit of \$5000 to conference selection based on criteria/guidelines moved by Denis. Seconded by Tara. Carried.**
 - **Action Item: Current applications must be forwarded to Steve, and Steve will draft up a conference bursary committee to review.**

(b) BCIT Credential Name Change

- Brent/Denis: *position* document will be drafted up.
- Proposed credential name: executive discussed some options, such as Bachelor of Environmental Health, Bachelor of Applied Science of Environmental Health, and Bachelor of Science (Environmental Health) – underlying need is for uniformity/standardization of the credential.
- Need to know what other institutions are using at this time. Circulate draft for further comment.

(c) Sewerage Systems Leadership Committee

- Recent concern received from Branch member re: Branch's representation on committee.
- Concern re: auditing of filings by Health Authority. Concern was brought forward to Branch SSLC members Rod Schluter, Trevor Getty and Nader Massoud.
- Our role is to represent membership and Branch. Reps at the table should put forth views reflective of the Branch membership.
- Any official statements should be in the form of a Branch approved position statement.
- Minutes of these meetings to be forwarded to the membership.

4. New Business

(a) BC Branch Member of Year

- Nomination received from Ken Christian, seconded by Gord Stewart and Ron Poppoff, to nominate Don Corrigan.
- **Motion to support nomination moved by Jas. Seconded by Brent.**
- Award to be presented at AGM in Sun Peaks.

(b) Nominations Committee

- Any regular member in good standing can run for an Executive position.
- It is up to the Nominations Committee to solicit members for any vacant positions.
- Every position is open – there are 10 positions on BC Executive.
- If there are more nominations than positions, then there is an election by ballot at AGM.

(c) National Draft Notice of Motion

- Steve circulated National Draft Notice of Motion to the Executive for comment.
- A concern was raised re: those who are not working as a PHI, but have the status by paying into the Institution. What happens when CPC's are implemented?
- Proposal is to present the motion as 2 separate motions. First motion for us to take back ownership of credentials presented at the 2006 AGM; and, second motion for mandatory continuing professional competency presented at the 2007 AGM.
- More groundwork required by NEC to develop framework and to get legal opinion.

(d) National President Nomination

- Claudia will be running for National President again for another 2 years. She has contacted BC Branch members to second her in her support.
- It was agreed by all that Claudia continues to be a worthy candidate, and will represent the profession well.

(e) BC Page Editorial & Advertisement Policy

- Alex Law submitted draft Editorial and Advertisement Policy for review. Policy must be in place so we have power to deny article and advertisement submission.
- The draft policy may not address all needs, but it is open to comment.
- Denis suggested in the third paragraph: not necessary to have first sentence as it is redundant. Should be “We reserve the right to...”
- Executive supported the draft document with the noted corrections.

5. Roundtable

Motion to adjourn meeting moved by Denis.