

BC Branch CIPHI Executive Committee Meeting
Minutes
Tuesday November 22, 2005

Present: Tara Hluchy, Joanne Lum, Jasmina Egeler, Steve Chong, Neil Nabata, Caroline Alexander, Denis Semail, Brent Zaharia

1. Approval of Minutes – October 25, 2005

- *Motion to approve minutes moved by Jas. Seconded by Denis.*

2. Old Business

BOC Thank You Letter

- Letter sent through email examiners and cc'd to Chair, along with Provincial Co-ordinator. Letter was well received.

EPHW Proclamation Letter

- Letter forwarded to Honourable George Abbott, Minister of Health. No response yet. Hope to be in place by December.

Health Regulatory Organization

- Shawn attended meeting.
- Joanne updated for Shawn: Shawn will attend next meeting January 13 when the Deputy Ministry of Health, Penny Ballem, will be present. Shawn will update at that time.

3. Committees

(a) Education

2006 Planning Update

- Salima not available, Jas gave update:
 - Last meeting we had on November 10th, the committee in Vancouver brainstormed for speakers, no theme so far.
 - Tara completed the flyer for the conference and was sent out for comments. Flyer will be sent out once details are finalized.
 - Break-out session concern is the requirement for additional space. Finalize that first before sending out flyer.
 - Brent thought about bringing in a moderator for \$600 – 1000 for two days, plus expenses. The concern is with cost. Another concern is the pressure on the Vancouver committee to find speakers when costs can be lowered by finding speakers from Interior Health.
- Brent gave update:
 - To have breakouts, we will need strong topics. The thought is to use industry representatives to moderate in 4 areas. We would have to review their content if we go that route to make sure it's not advertisement for them. Also confirm with hotel that room can be partitioned off.

- A draft list of potential speakers were emailed to Brent. He will review the list.

(b) Membership

Clock Mailout, Lis

- Lis not present
- Northern Health received clocks, but concern was that the clocks were handed over to a non-member for distribution at the water meeting held in Kamloops.
- Jas mailed some clocks out (10) and it cost \$70.
- Denis didn't get a clock mailed to him.
- Will revisit whether this membership promotion will continue in the new year.

Christmas Lunch Membership Drive

- Promote membership registration at Xmas luncheon.
- Successful at last's year event. Had promotional prizes for those that renew upto and including that day.
- **Action item:** Will need to confirm with Registrar on those eligible for the draw (December 7th and December 14th).
- *Motion to spend \$75 for the Lower Mainland Luncheon and \$25 for the Victoria Luncheon, for the purchase of membership prizes, moved by Jas. Seconded by Neil. Carried.*
- Membership committee to purchase appropriate gifts. Steve suggested that some CIPHI pens and travel clocks be supplied as well.
- Will request Tim Roark to take gifts and to promote in Victoria.

(c) Social Committee, Joanne

- Requested that attendees to the Christmas Lunch must contact Joanne if they want a vegetarian meal (a pasta dish). So far only 7 vegetarians signed up.
- The count to date is 56 people. We are trying to aim for 75.
- Some comments from a few members about the high cost of the luncheon and whether the cost should be subsidized for retired members.
- As we are only a couple weeks away from the event, and the promotional material has already been distributed, the fees will be reviewed for next year's event.
- The plan for next year is to make it different and hope to bring the cost down a bit – or be able to give a cost difference for members/non-members/retirees.

(d) Awards

25-Year Member Awards

- Registrar has forwarded a list of members with >25 years.

- Action item: Neil to forward list of members due to receive 25-year membership pins. Steve to pick up pins from Registrar and present the awards.

(e) **Sewerage Regulation** – nothing to report.

(f) **Environmental Public Health Week 2006**

- Joanne has EPHW 2006 posters.
- **Action item:** Executive to email Steve and advise the quantity required by each area to promote the event.

3. New Business

(a) **PHABC Quarterly Newsletter Submission**

- Referred from Lucy Beck who received an email from the liaison member of Public Health Agency of BC requesting CIPHI to submit regularly on a quarterly basis to their electronic newsletter.
- Good opportunity to strengthen ties with PHAC.
- Need volunteer(s) to submit a quarterly update/article (250-1000 words). Steve suggested this be rotated amongst the executive.
- **Action item:** Steve to forward an email vote as some executive members were not on the call. Tara and Jo volunteered to start by writing about their recent ECOMM experience.

(b) **Community Health Initiative by University Students (CHIUS)**

- Request from Don Corrigan, that this is an initiative that CIPHI should consider participating in.
- It is group of medical students from UBC running a clinic in downtown east side for marginal population.
- Any students who are currently enrolled in one of the 9 professional programs (medicine, nursing, pharmacy, social work, physiotherapy, occupational therapy, dietetics, dentistry, and audiology) at any post-secondary institute are eligible to volunteer at CHIUS.
- **Action item:** Jas to forward the information onto the BCIT student representative to see if there is interest in volunteering/participating.

(c) **BCIT Advisory Board, Jas**

- Jas attended meeting last Friday.
- Increased funding provided to 2nd practicum students to \$2500. First practicum student's honorarium remains at \$1500. The increase for 2nd year students because they are doing more independent work – use of vehicles, etc. This is province wide agreement between all the Directors of Health Protection.
- BCIT is looking into renaming the Bachelor degree from BTech, as it has not received much recognition. Advisory Board will forward letter to the Dean at BCIT to drop Technology and to rename. No recommendations at

this point as to what it should be renamed as, but will require further research.

6. Roundtable

- Caroline commented that the BTech played a crucial role in her acceptance into a Master's level program, and in her opinion the specialized degree is well recognized.

Motion to adjourn moved by Tara.