

BC BRANCH CIPHI EXECUTIVE COMMITTEE MEETING
September 12, 2007

Present: Shawn Parhar, Jennifer Flaten, Sonia Hundal, Ashleen Nandan, Keir Cordner, Ingo Frankfurt, Barb Haworth, Lis Vallaster, Shannon Roberts, Jasmina Egeler, Gary Tam, Nigel Headley, Paul Markey, Kuljeet Chattha

Regrets: Steve Chong, Jeff Kresowaty, Trevor Getty

A. Approval of Minutes – Motion to approve minutes moved and seconded. Motion carries.

B. Welcome to new members - Welcome to new members to BC Branch executive.

C. Old Business

1. Sewerage Systems Leadership Council Committee

- Jasmina Egeler attended the August 24th meeting at the Fairmont Hotel at the Airport. Greg Baytalan is finished with his contract at the end of the month and will return to his regular role with Interior Health.
- **Action Item: Greg Baytalan will resume attending the meetings on behalf of the BC Branch. Paul Markey will be an alternate.**

2. BC Food Protection Association conference (display, branch, designate, registrations)

- Two individuals to attend the conference as Branch reps in October. Their duties will include setting up a display and manning the booth. Lis Vallaster and Sonia Hundal have volunteered. Keir Cordner is going to the conference
Motion to approve two Branch members (on executive or on branch committees) to attend the Food Safety conference and for the Branch to pay the early bird registration fee of \$125. Moved and seconded. Motion carries.

3. Swimming Pool Regulations

Keir Cordner's update:

- Modifying chemistry parameters
- Include Safety plans (maintaining pool chemistry, safety, etc.) This would be the responsibility of the managers.
- Supervision of young children (adult to child ratio)

4. Health Act Rewrite

- Ingo will get a draft out today to members

- It is important that the members look at the draft and provide feedback/comments
- **Action Item: Jasmina Egeler will circulate support documents.**

D. Committees

1. Membership

- 264 members
- Meeting on September 23, 2007.
- Early membership draw for people who register by November 30.
- **Motion to approve \$100 gift for early registration. Moved and seconded. Motion carries.**

2. Social

- We need a chair for this committee. Gary Tam has volunteered to be the chair.
- Keir Cordner has volunteered to help get people from around the province to attend the Christmas luncheon and help with organizing.
- Kuljeet Chattha and Barb Haworth will participate as well.

3. Website

- Congratulations to new members on the website.
- Newfoundland conference information is being added to the website

4. Education

- Lis Vallaster has volunteered as committee chair
- Shannon Roberts, Jennifer Flaten, Paul Markey, Sonia Hundal, Kuljeet Chattha, Nigel Headley, Keir Cordner, Barb Haworth, and Gary Tam volunteered to be members on the committee

5. Promotions and Advocacy

- Ingo Frankfurt will co-chair this committee with Kuljeet Chattha

E. New Business

1. BOC Update

- Gord Stewart will continue to provide regular BOC updates
- Examiner training workshop held in Kelowna after the CIPHI conference. 10 people attended.
- The expert panel will meet to finalize/review October exam questions
- 25 candidates in BC for the October 16th exam sitting
- 7 panels set up; 3 new MHOs part of process

2. BC Branch Education conference- set date and location

- Jasmina Egeler would like to have the conference in the Lower Mainland sometime in September 2008 and would like have committees formed to help organize the conference
- Discussed approaching the National Collaborating Center for Environmental Health (<http://www.ncceh.ca/>) to potentially co-host our next conference

Action Item: Members to think about specific location for conference and email any ideas to Jasmina

3. Benefits Policy

- Alberta Branch Benefits policy circulated for review.
- Item to be discussed at next meeting

Action Item: Members to review this document in order to discuss it at the next meeting.

4. IFEH Conference, Brisbane, Australia

Motion to approve sponsoring the BC Branch President to attend IFEH conference in Brisbane in 2008. Moved and seconded. Motion carries.