

CONSTITUTION AND BY-LAW

BC BRANCH

Canadian Institute of Public Health Inspectors



BY-LAW - GENERAL ADMINISTRATION

CONSTITUTION

1. The name of the Society shall be Canadian Institute of Public Health Inspectors, B.C. Branch.
2. The purposes of the Society are as follows:
 - a. To act as a special resource in B.C. for the maintenance and improvement of environmental public health by:
 - (i) initiating, encouraging and participating in research relative to health promotion and protection;
 - (ii) observing trends in health needs and anticipating requirements in manpower, resources, health legislation and environmental health programs;
 - (iii) developing and expressing viewpoints and statements of concern on public health and environmental health issues;
 - (iv) promoting the establishment of licensing for Public Health Inspectors in B.C. to ensure the highest standards of service and protection are provided for the public;
 - (v) developing community service projects in the health field for the betterment of the citizens of B.C. and the Society;
 - (vi) promoting the exchange of information and the advancement of knowledge between Public Health Inspectors and other health disciplines as well as Public Health Inspectors and the public.
 - b. To promote the advancement of environmental public health science in any or all of its branches and the diffusion of knowledge relating thereto by:
 - (i) ensuring the education and training of Public Health Inspectors is kept abreast of changes in the science;
 - (ii) providing and encouraging bursaries, scholarships and awards for deserving persons entering or practising in the field of Public Health Inspection;
 - (iii) acting in these or any other ways considered necessary, beneficial and proper.
 - c. To raise the status and standards of the Public Health Inspector by:
 - (i) ensuring those persons certified and appointed as Public Health Inspectors are properly qualified;
 - (ii) participating in the certifying process of Public Health Inspectors with the appointment of representatives who are eligible to sit as members of the Board of Certification of Public Health Inspectors and as members of the Board of Examiners in B.C.
 - d. To subscribe to and cooperate with any other association, whether incorporated or not, whose objects are altogether or in part similar to those of the Society, and to interchange with any such association information deemed to be in promotion of such objects;
 - e. To take any gift, bequest, or property, for all or any one or more of the objects of the Society;

- f. To construct, maintain, and alter any houses, buildings, or works necessary or convenient for the purposes of the Society.

3. The operations of the Society are to be carried out throughout the Province of British Columbia.

BY-LAW - GENERAL ADMINISTRATION

TERMS OF ADMISSION OF MEMBERS AND THEIR RIGHTS AND OBLIGATIONS

1. Regular membership shall be granted to those persons who:
 - a. Hold the Certificate in Sanitary Inspection (Canada), the Certificate of Public Health Inspection (Canada) or if they possess those qualifications acceptable to a three-fourths vote of the entire Executive Council of CIPHI or as determined by its Annual General Meeting; and
 - b. Participate in the continuing professional competency program of the Council of Professional Experience of the Canadian Institute of Public Health Inspectors.
2. Student membership shall be granted to those persons who have submitted the prescribed application and who are Student Members in good standing in the Canadian Institute of Public Health Inspectors and who are studying for their Certificate in Public Health Inspection (Canada).
3. Life membership shall be granted to those persons who are Life Members in the Canadian Institute of Public Health Inspectors, and who are or have been residents in the Province of B.C., Yukon or N.W.T.
4. Honourary membership shall, at the discretion of the Society, be granted to any individual, who, in the opinion of the members present at the Annual General Meeting, has performed or rendered some outstanding service to the Public Health or the Society.
5. Retired membership shall be granted to those persons who are Retired Members of the Canadian Institute of Public Health Inspectors, and who have been or are residents in the Province of B.C., Yukon or N.W.T.
6. Persons may be eligible for Associate membership upon submission of the prescribed application, if they hold the Certificate in Sanitary Inspection (Canada) or the Certificate in Public Health Inspection (Canada), providing they are not practising or employed in a position where a prerequisite is the C.S.I.(C) or C.P.H.I.(C). It shall be the responsibility of every Associate Member to notify the Executive Secretary-Treasurer within thirty (30) days of a change in status relative to the above stated membership criteria. Associate Members shall not have voting rights or the right to hold elected office.
7. Regular, Life and Retired Members shall have the right to vote, hold office, and to be appointed as Auditors in the Society. Honourary, Associate, and Student Members shall not

have the right to vote, hold office, or to be appointed as Auditors but shall have the right to attend the meetings of the Society.

8. The annual fees for all classes of membership in the Society except Life and Honourary Members shall be set at the Annual Meeting, unless increased or reduced by a special resolution passed at a General Meeting, and shall be in effect for the year designated at such meeting of the Society.
9. Life and Honourary Members shall be exempt from the payment of the annual fees to the Society.
10. Every member of the Society shall in each year on or before the first day of January, pay an annual fee fixed by the Annual General Meeting for the Society. The fee shall be the amount stipulated for the applicable membership category. Any member who fails to pay their annual fee by the first day of January shall be considered not to be in good standing until the required fee is paid.

CONDITION UNDER WHICH MEMBERSHIP CEASES AND THE MANNER IN WHICH A MEMBER IS EXPELLED

11. Resignation - a member, other than a Regular Member, may, by notice in writing sent to the Corresponding Secretary or the Executive Committee, resign from the Society.
12. If any member of the Society fails to pay the annual fee on or before the 31st day of January in a year, they shall cease to be a member from and after that date. A member, other than a Regular Member, may be reinstated by payment of the fees for the year in which they apply for reinstatement.
13. Expulsion - in case the conduct of a member, other than a Regular Member, shall, in the opinion of the Executive Committee, be injurious to the objects, the character and the interests of the Society, the Executive Committee shall be empowered to ask such member to withdraw from the Society. If such member does not withdraw within ten (10) days of the aforesaid request, a special meeting of the Society shall be called on fourteen (14) days notice to all members to consider the matter, and in the event of three-fourths (3/4) of the members present at such meeting, voting by secret ballot, that the name of such member be removed from the record of members of the Society, the aforesaid member shall thereupon cease to be a member of the Society.

HOLDING ANNUAL GENERAL MEETING AND MODE OF AND NOTICE REQUIRED FOR CALLING GENERAL AND SPECIAL MEETINGS AND NUMBER CONSTITUTING A QUORUM AND RIGHTS OF VOTING

14. The Annual General Meeting of the Society shall be held yearly at the time and place designated by the Executive Committee.
15. General Meetings of the Society may be held at such times and places as may be designated by

the Executive Committee.

16. Special Meetings of the Society may be held at such times and places as may be designated by the Executive Committee. However, a Special Meeting shall be called by the Executive Committee whenever ten (10) percent of the members of the Society, by petition in writing sent to the Corresponding Secretary, request such a meeting, providing that the reason for such a meeting has first been discussed by the Executive Committee but not to the satisfaction of the members submitting the petition.
17. At Special Meetings of the Society only such business as is described in the notice calling such meeting shall be discussed, considered or acted upon.
18. Notice of any General or Special Meeting of the Society shall be given at least fourteen (14) days prior to such meeting, specifying the place, date and hour of the meeting, and the general nature of the business to be discussed. Such notice shall be sent by mail, or other means, to each member in good standing at the address listed in the register of members. Failure to receive such notice shall not invalidate the meeting or its proceedings.
19. The quorum for any Special or General Meeting of the Society shall consist of twenty (20) Regular, Life and Retired Members in good standing as listed in the register of members. If the Branch Executive chooses to make available a telephone, electronic or other communication medium that permits all participants to communicate adequately with each other during an Annual General Meeting, any person entitled to attend such meeting may participate in the meeting by means of such telephone, electronic or other communication medium in the manner provided by the by-law. A person participating in a meeting by such means is deemed to be present at the meeting. Notwithstanding any other provision of this by-law, any person participating in a meeting of members pursuant to this section who is entitled to vote at that meeting may vote, in accordance with the by-law, by means of any telephone, electronic or other communication medium that the Branch has made available for that purpose.
20. At any General and Special Meeting of the Society each Life, Retired and Regular Member in good standing shall have the right to one vote. Honourary, Associate, and Student Members shall not have the right to vote. All members entitled to vote may vote by proxy, telephone, electronic means or other communication medium that the Branch has made available for that purpose.
 - (1) Proxies will be allowed at the Annual General Meeting and the Special Meetings for the purpose of voting on the election of Officers and on amendments to the Constitution and By-Law. Proxies must be in writing and filed with the Recording Secretary before the meeting opens. Such proxies as stated shall be exercised by the person to whom they have been assigned and such assignee must be present at the time any such voting is carried out. The President or Chairman of the Annual General Meeting shall provide the Recording Secretary with a written list of all registered delegates, to enable the Recording Secretary to determine that no declared proxy votes have been recorded by any delegate who is present for any of the proceedings for which proxy votes may be used. Such proxies shall be issued by the Recording Secretary to each member in good standing thirty (30) days prior to the

Annual General Meeting.

- (2) If the Branch Executive has chosen to make available voting by electronic means, the Executive must implement processes to ensure the integrity of the vote. Where electronic voting has only occurred prior to the Annual General Meeting, the Recording Secretary or other appointee shall provide the scrutineers, in individually sealed and signed envelopes, the voting results of any election, motion, or resolution. If the Branch Executive has chosen to make available voting by electronic means during the Annual General Meeting, the scrutineers will advise the President of the results of voting by all electronic means after voting at the meeting has been completed on each election, motion or resolution.
21. At the Annual General Meeting of the Society, the vote shall be by ballot on nominations for the election of Officers and Executive Committee. Standing Committees may be elected by a show of hands. Any member who wishes to stand for election as an Officer of the Society shall signify such intention to the Recording Secretary in writing no less than sixty (60) days in advance of the Annual General Meeting at which the election shall be held. The Recording Secretary shall convey all such names received to the membership in writing such that they are distributed not less than thirty (30) days in advance of said meeting. Officers shall be elected by ballot at the Annual General Meeting. The candidate receiving the highest numbers of ballots for the position shall be declared elected. If only one candidate seeks election for an Officer position within the Society, the presiding officer shall declare them elected by acclamation.
22. At any General or Special Meetings of the Society, the vote on any resolution may be taken by a show of hands, unless the President or Chairman, in their discretion, considers that voting shall be by ballot, or unless such a ballot is demanded by a member in good standing present at the meeting. All resolutions must be passed by three quarters (3/4) majority of the members in good standing present at the meeting.
23. At the Annual General Meeting, a presiding officer shall be appointed by the President, or the Executive Committee, to be Chairman, and they shall hold the chair during the election of Officers and the Executive Committee. In the event of a tie vote, such Chairman shall cast the deciding vote.

At all Executive Meetings of the Society, the President or Chairman of the meeting shall, in the event of a tie vote on any resolution, cast the deciding vote.

APPOINTMENT AND REMOVAL OF DIRECTORS AND OTHER OFFICERS AND THEIR DUTIES, POWERS, AND REMUNERATION

24. An Honourary President may, on recommendation of the Executive Committee, be elected by ballot or show of hands, at the Annual General Meeting, and, if elected, hold office until the next Annual General Meeting.
25. Officers - the Officers of the Society shall consist of a Past President, President, President-Elect,

Treasurer, Corresponding Secretary and Recording Secretary. These Officers shall hold office for the period that commences from the end of the Annual General Meeting at which they are elected until the next Annual General Meeting during which elections are held.

- a. Nothing in this section shall prevent an officer, excluding the President, from being re-elected or appointed to the same office for a second or succeeding terms.
 - b. The President may not serve two consecutive terms unless a successor has not been duly elected and/or appointed.
 - c. The President-Elect shall assume the office of President at the closing session of the Annual General Meeting at which the next President-Elect is elected. The outgoing President shall immediately become the immediate Past President.
26. Executive Committee - the governance and general direction of the Society shall be vested in the Executive Committee:
- a. The Executive Committee shall be composed of the Officers of the Society as described in s. 25, in addition to at least five (5) but not more than ten (10) members at large, elected at the Annual General Meeting and the Chairperson of each Local Chapter.
 - b. The Executive Committee shall hold office for the period that commences at the end of the Annual General Meeting at which they are elected until the next Annual General Meeting during which elections are held. Nothing in this paragraph shall prevent an Executive Committee member from being re-elected or appointed to the same office for a second or succeeding terms, excluding the President who may not serve two consecutive terms unless a successor has not been duly elected and/or appointed. The President-Elect shall hold office for a term of two years and shall assume the office of President at the closing session of the BC Branch Annual General Meeting at which the next President-Elect is elected. The outgoing President shall immediately become the immediate Past President.
 - c. A quorum of the Executive Committee shall consist of five (5) duly elected members.
 - d. Any vacancy in the Executive Committee may be filled by the Executive Committee by appointment of a member to complete the term of office vacated.
 - e. Any Officer or member of the Executive Committee shall cease to hold office when he ceases to be a member of the Society.
 - f. Any twenty (20) members of the Society can require the Executive Committee to call a Special Meeting for the purpose of voting on a resolution to remove any officer or member of the Executive Committee and/or substituting another member in that position.
27. The headquarters of the Society shall be at such place as may be decided by resolution at the Annual General Meeting, or at such place as the Executive Committee may from time to time determine.

28. The President shall preside at all meetings of the Society and the Executive Committee, and shall be ex-officio a member of all committees.
29. The President-Elect shall carry out duties as assigned by the President; shall act in lieu of the President if they are absent and shall prepare to assume the office of President.
30. In the event that the President-Elect cannot fulfil their duty or complete their term or if the position is vacant, the Executive Committee has the authority to appoint, by majority vote among the Executive Committee, an Executive Committee member to the office of President-Elect to fulfil the duties of the position for the remainder of the position's term. Upon expiry of the term, the office of the President-Elect will be assumed by a candidate as outlined in the election procedures.
31. In the event of the death, absence or resignation of the President the President-Elect shall complete the balance of the term in addition to completing their own term, if required.
32. The Corresponding Secretary shall perform those duties as described hereafter or may be prescribed by the Executive Committee:
 - a. Conduct the correspondence of the Society.
 - b. Keep or cause to be kept all books as may be required by the Executive Committee, and deliver, if authorized by the Executive Committee, any records to any person named by the Executive Committee.
 - c. Carry out the obligation of applicable sections of the Society Act of B.C.
 - d. Be the custodian of the Seal of the Society in such form as the Executive Committee may approve.
33. The Recording Secretary shall perform those duties as described hereafter or may be prescribed by the Executive Committee:
 - a. Issue or cause to be issued notices of all meetings of the Society to the members concerned.
 - b. Keep a record of the proceedings of the Society and the Executive Committee, and, when so instructed by the Executive Committee, provide copies of such records of meetings to the members.
 - c. Publish in the notice of the Annual General Meeting, the names of those persons nominated by the Society's Nominating Committee for the positions of National Councilors and National President.
 - d. Notify each member in good standing of the Society of all resolutions proposing amendments to the Constitution and By-law. Such resolutions shall be included in the

notice of any General or Special Meeting of the Society as specified in Section 19 of this By-law.

34. The Treasurer shall perform those duties as described hereafter or may be prescribed by the Executive Committee:
 - a. Have the care and custody of all the funds and securities of the Society.
 - b. Enter or have entered all receipts and disbursements in the books of accounts.
 - c. Deposit or have deposited all monies and cheques received in a chartered bank, trust company or savings office designated by the Executive Committee.
 - d. Disburse, by cheque only, and under the direction of the Executive Committee, all amounts necessary for the proper conduct of the affairs of the Society.
 - e. Collect all membership fees in cooperation with the National Executive Secretary Treasurer.
 - f. Maintain a record of members, classified as to type of membership, in accordance with the Society Act.
 - g. Prepare annually a balance sheet and financial statement, showing the true financial standing of the Society, which shall be audited by the auditor or auditors, as shown in Section 7 of the By-law, and shall then submit the same to the Executive Committee and the Annual General meeting.
 - h. Prepare interim financial statements for submission to the Executive Committee and to General Meetings whenever they may be called for.
 - i. Submit a balance sheet to the Registrar of Companies as required by the Society Act.
35. The Executive Committee, without restricting its powers to manage the affairs of the Society, shall:
 - a. Submit to the Annual General Meeting a report of its actions, and/or minutes of its proceedings for confirmation.
 - b. Appoint all Committees, other than Standing Committees, that may be found necessary for the good government of the Society and/or to carry out the aims and objects of the Society.
 - c. Exercise all such powers of the Society as are outlined in these By-laws and/or as provided for under the Society Act.
 - d. Make recommendations for the granting of Honourary Memberships.
 - e. Supervise and control all publications of the Society and the use and name of the Society.

- f. Provide, by resolution, for the carrying on of the banking of the Society, and its signing officers for such purpose.
 - g. Appoint a Nominating Committee, not less than thirty (30) days prior to the Annual General Meeting, of not less than three (3) members.
 - h. Hold such meetings as are necessary for the discharge of the business of the Society, at such time and place as it sees fit.
 - i. Appoint, by resolution, such signing officers as may be necessary for the conduct of the business of the Society, except where such officers are appointed by resolution at an Annual General Meeting.
 - j. Make recommendations to the Annual General Meeting regarding nominations by the Society to the positions of National Councillors and National President.
36. No member shall receive any remuneration except for expenses in carrying out the business of the Society, provided, however, that an honorarium may be granted to any member or person, if approved by resolution at an Annual General Meeting.

EXERCISE OF BORROWING POWERS

37. The Executive Committee may, on behalf of and in the name of the Society and for the purpose of carrying out the aims and objects, exercise its borrowing powers in accordance with the provisions of Section 36 of the Society Act.

AUDIT OF ACCOUNTS

38. The Society may, at each Annual General Meeting, appoint two (2) members to be Auditors to hold office until the next Annual General Meeting. If no one is appointed the Executive shall appoint Auditors to hold office until the next Annual General Meeting. Such Auditors shall audit the books of the Society and the balance sheet and financial statement prior to and for presentation to the Annual General Meeting. The Auditors shall have the rights to personally present and speak to their report at the Annual General Meeting.

CUSTODY AND USE OF THE SEAL OF THE SOCIETY

39. The Seal of the Society shall be in the custody of the Corresponding Secretary and shall not be affixed to any instrument except by the authority of a resolution of the Executive Committee and in the presence of such officers as may be prescribed by the resolution.

ALTERATION OF THE BY-LAW BY SPECIAL RESOLUTION STATING REQUISITE MAJORITY

40. The Constitution and By-law of the Society may be amended only by a special resolution, presented at the Annual General Meeting, or at a General or Special Meeting held for the

consideration of such a resolution, and receiving a majority vote of three quarters (3/4) of the eligible votes at such a meeting. Such a special resolution or resolutions must be sent to the Recording Secretary at least sixty (60) days prior to the meeting at which the amendment is proposed.

PREPARATION AND CUSTODY OF MINUTES OF PROCEEDINGS OF THE SOCIETY AND OF THE DIRECTORS, AND OTHER BOOKS AND RECORDS OF THE SOCIETY

41.
 - a. The Corresponding Secretary shall have custody of all books and records of the Society, except the books of account, as required by Section 32 of the By-law.
 - b. The Recording Secretary shall prepare the minutes of the proceedings of the Society and have custody of them, as required by Section 33 of the By-law.
 - c. The Treasurer shall have custody of the books of account and all vouchers and receipts and other documents connected with the finances of the Society, as required by Section 34 of the By-law.

TIME AND PLACE AT WHICH THE BOOKS AND RECORDS MAY BE INSPECTED BY MEMBERS

42. Books and records of the Society may be inspected for one hour before the Annual General Meeting at the place fixed for such meeting, providing that notice of a request to inspect be received by the Corresponding Secretary at least ten (10) days prior to said meeting.

MISCELLANEOUS

43. The fiscal year of the Society shall be from April 1st to March 31st in the following year, unless the Executive Committee shall otherwise decide.
44. The record of members shall be the property of the Society, entrusted to the Executive Committee. The record shall not be given in whole or in part to any person, concern or organization who could use it for personal favour or gain, either at the instant or in the future. Membership lists may be issued to members of the Executive Committee with the understanding of their confidential nature.
45. Except where otherwise stated, Roberts Rules of Order will be used for the conduct of business of the Society.
 - a. The Society, its standing committees, special committees, and subcommittees of the Society are authorized to meet by mail, telephone, fax, computer, or other appropriate means, provided that all members have access to the information and / or debate through one or more of the means listed.
46. The Society shall subscribe to and affiliate with the Canadian Institute of Public Health Inspectors in the name of each member and ensure that each member receives the

advantages of such affiliation.

47. In the above By-law, unless the context otherwise requires, expressions defined in the Society Act or any statutory amendment thereof in force at the date on which the By-law become binding on the Society, shall have the meanings so defined; and words importing the singular shall include the plural and vice versa; and words importing the masculine gender shall include the female gender without prejudice.

LOCAL CHAPTERS

48. Local Chapters may be established in a given geographic area when:
- a. sixty percent (60%) of the membership in a given area request in writing the establishment of a Chapter,
 - b. the given geographic area contains a minimum of twenty (20) members in good standing in the Society on a continuing basis,
 - c. an application consisting of a signed petition and a description of the geographic area to be encompassed by the Chapter has been submitted to the Executive Committee for consideration.
49. The Executive Committee, after due consideration of all pertinent facts, shall notify the applicants of their decision and the reasons, should the application be denied.
- 50.
- a. Once approval has been granted for the establishment of a Chapter, subsequent applications for additional Chapters shall not incorporate or include members and/or any geographic area from an existing Chapter.
 - b. Boundaries of a Chapter may not be changed or otherwise altered without approval of seventy-five percent (75%) of the members of the Chapter and the approval of the Executive Committee.
 - c. A Chapter may be dissolved by a vote of sixty percent (60%) of the members of the Chapter agreeing on such action, or upon the approval of the membership at the Annual General Meeting, based on the recommendation of the Executive Committee of the Society.
 - d. Only members in good standing with the Society may be members of a Chapter.
- 51.
- a. Every Local Chapter shall have a duly elected Executive consisting of a Chairman, Vice-Chairman, and Secretary-Treasurer who shall administer the affairs of the Chapter.
 - b. The Executive of the Chapter shall hold office for a period not to exceed one year and shall be elected in accordance with the following procedures.

- c. The Executive Committee of the Society shall appoint a Presiding Officer to oversee the initial election of the Chapter Executive. The Presiding Officer at subsequent elections shall be appointed by the Chairman of the Chapter.
 - d. The election of a Chapter Executive shall only be by the members of the Chapter.
- 52.
- a. The Chairman shall preside at all meetings of the Chapter and shall be a member of the Executive Committee of the Society.
 - b. The Vice-Chairman shall, in the absence of the Chairman, preside at meetings of the Chapter, and perform such other duties as required.
 - c. The Secretary-Treasurer shall: issue or cause to be issued notices of meetings to the members of the Chapter and the President of the Society; prepare minutes of all Chapter meetings and file a copy of said minutes with the President of the Society within thirty (30) days of the meeting; be responsible for the administration of the Chapter finances.
53. The quorum for a meeting of a Chapter shall consist of thirty percent (30%) of the membership of the Chapter.
- 54.
- a. Annual funding for Chapters shall be established at the Annual General Meeting of the Society. Such funding will not limit or otherwise restrict Chapters from raising additional funds on a local basis.
 - b. Chapters shall submit for approval of the Annual General Meeting of the Society, an audited statement of the past year's financial activities and a proposed budget for the forthcoming year.
 - c. The fiscal year of the Chapter shall be the same as the Society.
 - d. All funds must be held in accounts in the name of the Society.
 - e. Signing Officers for a Chapter shall be the Chairman and one other member of the Chapter Executive.
55. Chapters may engage in such activities as the holding of meetings as frequently as desired, for the purpose of study, the discussion of matters affecting public health inspection plus the promotion and enhancement of the objects of the Society. A Local Chapter has no power to enter into negotiations or correspondence in the name of the Society unless specifically authorized to do so by the Executive Committee of the Society.
- 56.
- a. The Executive Committee of the Society shall have the authority to conduct an investigation

of any serious situation in which there is reason to believe that the Executive of a Chapter is conducting its activities in a manner contrary to the policies and/or the Constitution and By-law of the Society and such activities could have a damaging effect on the Chapter or the Society.

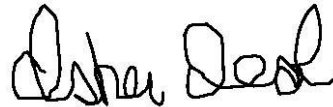
- b. If upon investigation, a serious breach of the Society's objectives is found, the Executive Committee of the Society may suspend the Executive and/or activities of the Chapter immediately and advise the members of the Chapter and Society in writing of the reasons for the suspension. In such cases further elections of the Chapter Executive and reinstatement of Chapter activities shall be subject to the approval of the Executive Committee of the Society.

Approved June, 1988.

R.W.Bradbury
PRESIDENT

E. Dyck
SECRETARY

Amended by resolution of the Annual General Meeting of the Canadian Institute of Public Health Inspectors, B.C. Branch, this 9th day of September, 2010.



K. Cordner
PRESIDENT

I. Deol
SECRETARY

Amended by resolution of the Annual General Meeting of the Canadian Institute of Public Health Inspectors, B.C. Branch, this 5th day of December, 2012.



G. Tam
PRESIDENT

J. Chow
SECRETARY

Amended by resolution of the Annual General Meeting of the Canadian Institute of Public Health Inspectors, B.C. Branch, this 26th day of September, 2013.



G. Tam
PRESIDENT

J. Chow
SECRETARY

Amended by resolution of the Annual General Meeting of the Canadian Institute of Public Health Inspectors, B.C. Branch, this 4th day of December, 2014.



C. Brown
PRESIDENT



G. Moseley
SECRETARY