

BC Branch CIPHI Executive Council Meeting

**MINUTES**

March 17, 2015 from 08:45 to 10:15 PST


Dial in: 1-866-613-5223

Access code: 4535350

ITEM	DETAILS	NAME (S)																
	Location: Teleconference																	
<b>1.00</b>	<b>Roll Call</b>																	
Members	<table border="0"> <tr> <td><input checked="" type="checkbox"/> Crystal Brown</td> <td><input checked="" type="checkbox"/> Dale Chen</td> </tr> <tr> <td><input checked="" type="checkbox"/> Gary Tam</td> <td><input checked="" type="checkbox"/> Gordon Moseley</td> </tr> <tr> <td><input checked="" type="checkbox"/> John Pickles</td> <td><input type="checkbox"/> Jessica Ip</td> </tr> <tr> <td><input checked="" type="checkbox"/> Catherine Sun</td> <td><input type="checkbox"/> Daniel Fong</td> </tr> <tr> <td><input checked="" type="checkbox"/> Emily Woodrow</td> <td><input checked="" type="checkbox"/> Stacey Sowa</td> </tr> <tr> <td><input type="checkbox"/> Paula Tait</td> <td><input type="checkbox"/> Virginia Jorgensen</td> </tr> <tr> <td><input type="checkbox"/> Nadia Kyerematen</td> <td><input checked="" type="checkbox"/> Christine Chen</td> </tr> <tr> <td><input checked="" type="checkbox"/> Tiffany Chu</td> <td></td> </tr> </table> <p>Those highlighted in yellow are absent</p> <p>Guests: N/A</p>	<input checked="" type="checkbox"/> Crystal Brown	<input checked="" type="checkbox"/> Dale Chen	<input checked="" type="checkbox"/> Gary Tam	<input checked="" type="checkbox"/> Gordon Moseley	<input checked="" type="checkbox"/> John Pickles	<input type="checkbox"/> Jessica Ip	<input checked="" type="checkbox"/> Catherine Sun	<input type="checkbox"/> Daniel Fong	<input checked="" type="checkbox"/> Emily Woodrow	<input checked="" type="checkbox"/> Stacey Sowa	<input type="checkbox"/> Paula Tait	<input type="checkbox"/> Virginia Jorgensen	<input type="checkbox"/> Nadia Kyerematen	<input checked="" type="checkbox"/> Christine Chen	<input checked="" type="checkbox"/> Tiffany Chu		All
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<b>2.00</b>	<b>Approval of Agenda</b>																	
2.01	<p><b>Addition to Agenda:</b></p> <ul style="list-style-type: none"> <li>New Business 7.3 National Committee News</li> </ul> <p><b>Motion:</b></p> <p>To Approve Agenda as circulated via email March 16<sup>th</sup> and amended March 17<sup>th</sup> 2015. Seconded. Carried.</p>	All																
<b>3.00</b>	<b>Approval of Minutes</b>																	
3.01	<ul style="list-style-type: none"> <li>Minutes sent in separate emails</li> <li>All final Comments for the Nov. 2014, Dec. 2014, Jan. 2015 and Feb. 2015 Minutes are <u>DUE</u> by Friday March 20<sup>th</sup> 2015.</li> <li>Please submit your comments for revision to the Recording Secretary.</li> </ul>	C. Brown																
<b>4.00</b>	<b>Electronic Motions</b>																	
4.01	<b>None</b>	C. Brown																

ITEM	DETAILS	NAME (S)
<b>5.00</b>	<b>Standing Business</b>	
5.01	<b>COPE Update:</b> <ul style="list-style-type: none"> <li>No report</li> <li>Will be here next month</li> </ul>	K. Cordner
5.02	<b>BOC Update:</b> <ul style="list-style-type: none"> <li>Getting ready for the April BOCs.</li> </ul>	R. Popoff
5.03	<b>BC Branch Education Committee:</b> <ul style="list-style-type: none"> <li>Still looking for a chair!!!</li> <li>Gary, John, Tiffany, Christine, Dale, Daniel</li> <li>Doodle Poll sent</li> </ul>	C. Brown
5.04	<b>BC Branch Promotion Committee:</b> <ul style="list-style-type: none"> <li>Looking to merge MEC in with the Promotion Committee</li> <li>A promotion has not had much activity in recent history but looking to schedule a new meeting and develop a new agenda.</li> </ul>	D. Chen
5.05	<b>Membership Engagement Committee:</b> <ul style="list-style-type: none"> <li><b>Membership Drive</b> – have pulled the list from MSC for the membership contest, and just waiting for confirmation of paper applications to conduct the draw.</li> <li><b>Student Engagement</b> – Generally positive feedback towards the idea of creating this position but with some further details to iron with the feedback received including annual selection process.</li> </ul>	G. Moseley
5.06	<b>Liaising with Ministry &amp; Unions – News &amp; Updates</b> <ul style="list-style-type: none"> <li>Have not heard anything back for comment so will update the BC Branch when further information comes available.</li> </ul>	C. Brown
5.07	<b>Update from BC Page:</b> <ul style="list-style-type: none"> <li>Emails to be distributed to BC Page Contacts looking for interesting articles to include.</li> <li>Tentatively looking at the end of April for the Spring Page.</li> <li>Editors are planning to continue with Giardia's Corner</li> </ul>	S. Sowa

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	<ul style="list-style-type: none"> <li>• Suggested ideas for next issue:               <ul style="list-style-type: none"> <li>○ Advertisement for Drinking Water Week coming up</li> <li>○ Canada Winter Games in PG</li> <li>○ Fairchild Leisure TV Spot with Gary</li> </ul> </li> </ul>	
5.08	<p><b>Update from Historian:</b></p> <ul style="list-style-type: none"> <li>• Nothing to Report</li> </ul>	T. Roark
5.09	<p><b>Finance Update:</b></p> <p><b>2014-</b></p> <ul style="list-style-type: none"> <li>• Have received payment from Interior Health and Northern Health, fees still outstanding from Island Health and VCH.</li> <li>• Still waiting for expenses related to the presentation of Annual Awards</li> <li>• Could see a recorded fiscal loss for this calendar year.</li> </ul> <p><b>2015-</b></p> <ul style="list-style-type: none"> <li>• Very little expenditure and little income but waiting for contribution from National from collection of membership fees.</li> </ul>	J. Pickles
5.10	<p><b>Awards:</b></p> <ul style="list-style-type: none"> <li>• <b>Alex Nielson</b> - Looking to make contact with someone in FNHA or to possibly have Ann Thomas present it</li> <li>• <b>2014 Member of the Year</b> – Any word on details of his retirement party? Alternatively Crystal could present it to Ron at the National Conference coming up in Ottawa in September.</li> <li>• <b>National : Life Membership</b> – Branch Historian has recommended Bill Leith in recognition of his years of service and significant contribution to BCIT Awards</li> </ul>	C. Brown

ITEM	DETAILS	NAME (S)
<b>6.0</b>	<b>Old Business</b>	
6.1	<b>BCIT 50<sup>th</sup> Anniversary Legacy fund:</b> <ul style="list-style-type: none"> <li>Nothing to Report</li> </ul>	C. Brown
6.2	<b>BC Branch direction for 2015:</b> <ul style="list-style-type: none"> <li>Webinar</li> <li>Swag</li> <li>Christmas luncheon</li> <li>AGM</li> <li>Environmental Health Week</li> <li>Update Policies, By-laws etc</li> <li>Awards</li> </ul>  <p>CIPHI Committees.docx</p> <p><b>Action Item :</b> All members to review and commit to which committees you wish to be a part of moving forward this year into the fall and the new term positions</p>	C. Brown/ All
6.3	<b>VCH Education Event:</b> <ul style="list-style-type: none"> <li>Event is still being planned with the offer to the BC Branch to set up an information booth free of charge.</li> <li>Just need to organize which local branch members will volunteer to develop and staff the booth.</li> <li>Stay tuned for more information.</li> </ul>	J. Pickles
6.4	<b>President Elect Position:</b> <ul style="list-style-type: none"> <li>Still looking for a new candidate.</li> <li>Is a large learning curve so need another person to step up to provide the much needed support?</li> <li>Is a generally large commitment but if you have support from your employer you can complete at portion of your duties at work.</li> <li>Two years as president involves at lot of commitment.</li> <li>Consideration being given to reducing Past President to be only a 1 year term</li> </ul>	C. Brown

ITEM	DETAILS	NAME (S)
<b>7.0</b>	<b>New Business</b>	
7.1	<b>Fairchild TV Leisure Talk - Tabled</b>	G. Tam
7.2	<b>Drinking Water Week</b> <ul style="list-style-type: none"> <li>• May 3-9, 2015 Get to Know Your H2O</li> <li>• BCWWA put our logo in the past</li> <li>• Catherine volunteer to coordinate renewal of joint advertisement for this week</li> </ul>	C. Brown
7.3	<b>National</b> <ul style="list-style-type: none"> <li>• Issues with glitch in the MSC</li> <li>• Discussion about email distributed by the National President with clarification provided.</li> <li>• Stay tuned for more information</li> </ul>	C. Brown
	Adjournment at <u>9</u> : <u>54</u> Hours	
	<b>Next Meeting:</b> April 21, 2015	

### Calendar of Events

January	Membership renewal and PDHs due
February	
March	
April	CIPHI's Birthday BOCs
May	Drinking Water Week <ul style="list-style-type: none"> <li>• Occurs during different weeks</li> </ul>
June	Safe Kids Week 2014 June 7 <sup>th</sup> -14 <sup>th</sup>  BC Page Spring Summer Edition to be Released
July	
August	
September	EPHW 2014 September 21-27 <sup>th</sup> <ul style="list-style-type: none"> <li>• Fourth week in September</li> <li>• National AEC</li> </ul> World Environmental Health Day: Thursday September 25th
October	BOCs
November	
December	Christmas Luncheon