

## BC Branch CIPHI Executive Council Meeting

**MINUTES**

 January 21<sup>st</sup>, 2014 from 08:45 to 09:25 HRS PST

Dial in: 1-866-613-5223

Access code: 4535350

ITEM	DETAILS	TIME	NAME (S)
	<b>Location:</b> Teleconference		
<b>1.00</b>	<b>Roll Call</b>		
Members	<input checked="" type="checkbox"/> Crystal Brown <input checked="" type="checkbox"/> Dale Chen <input type="checkbox"/> Gary Tam <input type="checkbox"/> Gordon Moseley <input checked="" type="checkbox"/> John Pickles <input type="checkbox"/> Jessica Ip <input checked="" type="checkbox"/> Greg Baytalan <input checked="" type="checkbox"/> Daniel Fong <input checked="" type="checkbox"/> Emily Woodrow <input type="checkbox"/> Stacey Sowa <input checked="" type="checkbox"/> Paula Tait <input type="checkbox"/> Virginia Jorgensen  Those highlighted in yellow are absent  <b>Guests: None</b>	08:48	All
<b>2.00</b>	<b>Approval of Agenda</b>		
2.01	<b>Motion:</b> To Approve Agenda as Circulated via email January 21, 2014. Seconded. Carried	08:48	All
	<b>Addition to Agenda-</b> 5.06 Treasurers Report <b>Motion:</b> To approve addition to agenda as proposed. Seconded. Carried.	08:57	
<b>3.00</b>	<b>Approval of Minutes</b>		
3.01	<b>BC Branch December 17<sup>th</sup>, 2013 Executive Council Mtg.</b> <b>Motion:</b> To Approve Minutes as Circulated via email. Seconded. Carried.	08:51	C.Brown
<b>4.00</b>	<b>Old Business/Action Items – Status Update</b>		
4.01	<b>Electronic Motions - None</b>	09:02	C.Brown

ITEM	DETAILS	TIME	NAME (S)
<b>5.00</b>	<b>Standing Business</b>		
5.01	<b>Centennial Committees</b> <ul style="list-style-type: none"> <li>• Update on activities –               <ul style="list-style-type: none"> <li>○ Nothing to report</li> </ul> </li> <li>• Update on National celebration activities               <ul style="list-style-type: none"> <li>○ Ryerson still working on getting the centennial tree planting project.</li> </ul> </li> </ul>	09:02	C. Brown
5.02	<b>Promotion &amp; Advocacy, Membership &amp; Website Committee</b> <ul style="list-style-type: none"> <li>• Membership Drive               <ul style="list-style-type: none"> <li>○ Membership Renewal will be extended for another due to technical/administrative issues.</li> </ul> </li> </ul>	09:02	C. Brown
5.03	<b>Liaising with Ministry &amp; Unions – News &amp; Updates</b> <ul style="list-style-type: none"> <li>• Nothing to report</li> </ul>	09:04	G. Tam
5.04	<b>Radon Updates</b> <ul style="list-style-type: none"> <li>• Many activities going on to increase awareness and collect more surveillance data.</li> <li>• School Program – Grade 4 - 7<sup>th</sup> Radon Awareness Colouring Poster – Open to kids across the Country. Posters will be provided for circulation.</li> <li>• Interior Health launching program to put radon test kits into all IH daycares for surveillance.</li> <li>• November is Canadian Radon Awareness Month.</li> <li>• January is US Radon Awareness Month.</li> </ul>	08:55	G. Baytalan
5.05	<b>BC Page Editor and Webmaster Positions</b> <ul style="list-style-type: none"> <li>• A transition plan for transfer between outgoing and incoming staff still in progress with update to be provided next meeting</li> </ul>	09:04	C.Brown
5.06	<b>Financial Report</b> <ul style="list-style-type: none"> <li>• Finances of the branch are looking healthy, even with waiting for some monies to be credited to the Branch.</li> <li>• Arguably best financial health of the BC Branch account in years.</li> </ul>	09:06	J. Pickles

ITEM	DETAILS	TIME	NAME (S)
<b>6.0</b>	<b>New Business</b>		
6.01	<p><b>Face to Face National NEC/BOC/COPE Meeting</b></p> <ul style="list-style-type: none"> <li>• Branch President spent two long days to review and update strategic plans of CIPHI</li> <li>• Key topic for discussion in mandatory membership including legal ramifications</li> <li>• Review of the Structure of the National Executive and sub-committees</li> <li>• Document on these matters will be posted on the national CIPHI website</li> </ul>	09:10	C.Brown
6.02	<p><b>CIPHI/AIHA Meeting February 19, 2014</b></p> <ul style="list-style-type: none"> <li>• AIHA BC/Yukon Branch approached the CIPHI BC Branch to host a collaborative educational session.</li> <li>• Opportunity for networking amongst the interrelated professions and presentations will be made demonstrating three cases where EHO's and Industrial Hygienists have effectively worked together.</li> </ul>	09:17	D.Fong/ C.Brown
	<b>Adjournment at _09_: _25_ Hours</b>		
	<b>Next Meeting:</b> February 18, 2014 via Teleconference		