

BC Branch CIPHI Executive Council Meeting

**MINUTES**

March 19, 2014 from 08:45 to 10:15 PST

Dial in: 1-866-613-5223

Access code: 4535350

ITEM	DETAILS	TIME	NAME (S)
	Location: Teleconference		
<b>1.00</b>	<b>Roll Call</b>		
Members	<input checked="" type="checkbox"/> Crystal Brown <input checked="" type="checkbox"/> Dale Chen <input checked="" type="checkbox"/> Gary Tam <input checked="" type="checkbox"/> Gordon Moseley <input checked="" type="checkbox"/> John Pickles <input checked="" type="checkbox"/> Jessica Ip <input type="checkbox"/> Greg Baytalan <input checked="" type="checkbox"/> Daniel Fong <input checked="" type="checkbox"/> Emily Woodrow <input type="checkbox"/> Stacey Sowa <input checked="" type="checkbox"/> Paula Tait <input checked="" type="checkbox"/> Virginia Jorgensen <input type="checkbox"/> Nadia <input type="checkbox"/> Charly Ranu  Those highlighted in yellow are absent  Guests: Tim Roark, Branch Historian	08:45	All
<b>2.00</b>	<b>Approval of Agenda</b>		
2.01	<b>Addition to Agenda</b> - Section 5.7 – Update from Branch Historian  <b>Motion:</b> To Approve Agenda as circulated and amended March 19, 2013. Seconded. Carried.	08:48	All
<b>3.00</b>	<b>Approval of Minutes</b>		
3.01	<b>Motion:</b> To approve minutes from January 21 <sup>st</sup> , 2014 as circulated. Seconded. Carried	08:50	C. Brown
<b>4.00</b>	<b>Old Business/Action Items – Status Update</b>		

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4.01	<p><b>Electronic Motions:</b></p> <p><u>January 27, 2014:</u> To approve <b>Mr. Zachary Der</b> as the recipient for the 2014 John A. Stringer Award as recommended by BCIT. <b>Motion:</b> Passed</p> <p><u>January 29, 2014:</u> To approve the appointment of Nadia Kyerematen to the BC Branch Executive as a councillor. <b>Motion:</b> Passed</p> <p><u>February 5, 2014:</u> To approve the appointment of Ken Christian as the new BC Branch Alternate Senator for the CIPHI Retirees Association. <b>Motion:</b> Passed.</p> <p><u>February 12, 2014:</u> To approve the appointment of Charly Ranu as Councillor to the BC Branch. <b>Motion:</b> Passed.</p>	08:55	C. Brown
<b>5.00</b>	<b>Standing Business</b>		
5.01	<p><b>Centennial Committee</b></p> <ul style="list-style-type: none"> <li>• Update on activities</li> <li>• Update on National celebration activities</li> </ul>	09:00	C. Brown
5.02	<p><b>Promotion &amp; Advocacy, Membership &amp; Website Committee</b></p> <ul style="list-style-type: none"> <li>• Membership Drive – Winner - Daliha Yousuf – chose to go with free member</li> <li>• Get updated membership number from office regarding current active memberships.</li> </ul>	09:02	C. Brown
5.03	<p><b>Liaising with Ministry &amp; Unions – News &amp; Updates</b></p> <ul style="list-style-type: none"> <li>• No new information to report</li> </ul>	9:04	C. Brown
5.04	<b>Radon Updates – Tabled</b>	9:04	G. Baytalan
5.05	<p><b>Membership Committees –</b></p> <ul style="list-style-type: none"> <li>• Typed meeting minutes from faced to face which will be circulated tonight.</li> <li>• Direction given for all to review and put some</li> </ul>	9:04	C. Brown/All

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	commitment to participate <ul style="list-style-type: none"> <li>• # of committees – multiple committee some of which are on-going some are short term project oriented “ad-hoc”</li> <li>• Any interest for Education Committee should email Crystal asap. Crystal, Gary, Dale meeting this Friday to establish committee framework.</li> <li>• EPHW Committee needs to get rolling soon to garner greater community buy-in and hopefully municipal proclamation’s</li> </ul>		
5.06	<b>CIPHI/AMEC Meeting February 19, 2014</b> <ul style="list-style-type: none"> <li>• Joint Meeting – very well represented meeting with approximately 50 people in attendance with 2/3 representation from the industrial hygiene and great interest and discussion held about similarities in the profession and looking forward to development of closer ties amongst the professions and engaging collaborative efforts.</li> <li>• AHIA reflected the positive feedback and expressed particular interest to continue to the joint meeting with the next gathering for them to join our meeting. Students in attendance also expressed that it was well run and well received.</li> </ul>	9:09	Tim Roak
5.07	<b>Update from Branch Historian</b> <ul style="list-style-type: none"> <li>• Working on updates on historical national meeting minutes. National Website is working on a historical section. Had hoped to start working on historical BC Branch Meeting Minutes and looking at getting the Branch newsletter from before 1978.</li> <li>• CIPHI Centennial Project really seemed to consume a lot of his time so have not yet started the aforementioned Branch Projects.</li> <li>• Any questions or suggestions for research ideas please do not hesitate to contact Tim directly.</li> </ul>	9:15	Tim Roak
<b>6.0</b>	<b>New Business</b>		

ITEM	DETAILS	TIME	NAME (S)
6:01	<p><b>Drinking Water Week May 4<sup>th</sup> -10<sup>th</sup> 2014</b></p> <ul style="list-style-type: none"> <li>• Collaborative effort with BC WWA for advocacy and education.</li> <li>• Any further ideas for projects or campaigns please bring forward or information out the public</li> <li>• Would fall into the promotions committee</li> </ul>	9:18	C. Brown
6:02	<p><b>EPHW Sept 2014</b></p> <ul style="list-style-type: none"> <li>• Discussed previously in Section 5.5</li> </ul>	9:21	C. Brown
6:03	<p><b>BC Branch Meetings</b></p> <ul style="list-style-type: none"> <li>• Discussions about difficulties experienced by some members which find it difficult to attend the meetings.</li> <li>• Proposal for discussion is to perhaps have an alternating meeting schedule.</li> <li>• Morning Meetings – do they still work? And does 8:45 still work for everyone? General response was positive to both questions.</li> </ul>	9:21	C. Brown
6:04	<p><b>Email Etiquette</b></p> <ul style="list-style-type: none"> <li>• Recurring topic for discussion with use of the reply all button. Concerns about using the reply all response as some folks feel that they are being inundated with unnecessary email.</li> <li>• Just be conscious of whom you are sending your responses out to, and whether or not it is necessary to include the entire executive committee.</li> </ul>	9:24	C. Brown
	Adjournment at __9:30__ Hours		
	Next Meeting: <b>April 15, 2014</b>		