

BC Branch CIPHI Executive Council Meeting

MINUTES

March 20, 2012 from 08:30 to 10:00

Dial in: 1-866-613-5223

Access code: 4535350

ITEM	DETAILS	TIME	NAME (S)
	Location: Teleconference		
1.00	Roll Call	08:30	
	Attendees: Gary Tam, Rory Beise, Cole Diplock, Grace MacIver, Kelcey Watts, Paula Tait, Greg Baytalan, Kuljeet Chattha, Crystal Brown, Keir Cordner, John Pickles Guests: Regrets: Kuljeet Rai, Paul Markey, Isher Deol, Jeremy Chow, Juliana Gola		All
2.00	Approval of Agenda		
2.01	Addition to Agenda Add – 6.05 Advocacy to Union Deleted – N/A MOTION: motion to approve agenda as amended. <i>Moved. Seconded. All in favour. Carried</i>	08:33	All
3.00	Approval of Minutes		
3.01	Minutes from February 21, 2012 It was mentioned again to make corrections to the following: 5.03 – “NCCEH compiled a summary of the evaluations” to “NCCEH compiled a summary of the evaluations”. MOTION: motion to approve agenda as amended. <i>Moved. Seconded. All in favour. Carried</i>	08:35	All
4.00	Old Business/Action Items – Status Update		
4.01	Electronic Motions - None <ul style="list-style-type: none"> • None 		

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4.02	<p>CIPHI Position Statement – Stakeholder</p> <ul style="list-style-type: none"> • Letter being drafted to send to the Ministry of Health Services (see email from Gary March 12th). • Drinking Water Protection Act and Food Safety Act should be added after Public Health Act. • 3rd paragraph: should trainings be plural? • Once letter is complete it will be sent to the Ministry. 	08:37	G. Tam
4.03	<p>Budget 2012 – Revision</p> <ul style="list-style-type: none"> • Kuljeet will send soon. • Budget re-allocation is needed. 	08:39	K. Chattha
5.00	Standing Business		
5.01	<p>Centennial Committee – Update on activities</p> <ul style="list-style-type: none"> • Meeting monthly. • Historical research underway: students at BCIT, Ian Stewart (COV archives), Paula Tait (Northern info), Keir Cordner (info from Ministry Health librarian), Gordon Mosley (Interior) joining the group. • Sub-committees: pancake breakfast for fundraising/promotion. • Draft webpage for Centennial. • BC will have info on birth of CIPHI, BC Branch, and BCIT. Looking for a 4th idea – if Executives have any ideas contact the committee. 	08:40	K. Cordner
5.02	<p>Education Committee 2012 – Updates</p> <ul style="list-style-type: none"> • Sub-committee: Healthy Environments is the idea. • Working out logistics. • It would be great if we could have this topic finalized by the end of this month. • \$3000 cheque received for the conference. 	08:50	C. Brown/J. Pickles
5.03	<p>Promotion & Advocacy Committee – Ads on local newspapers & Environmental Public Health Week 2012</p> <ul style="list-style-type: none"> • Database for costs updated. • \$4000 budget – should we take this down to 	09:00	P. Tait

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	\$1000 or nothing. <ul style="list-style-type: none"> Free ideas: Youtube, free papers, media stories. Spring: water quality (May 13th – drinking water week), Summer/Fall: healthy built environments. 		
5.04	Sewerage & Radon Updates <ul style="list-style-type: none"> G Baytalan, K Cordner, C Brown going through guidelines (APEGBC on-site sewage guidelines) to provide feedback by the end of the month. Will be sent to the Executives to provide additional feedback. 	09:10	G. Baytalan
6.00	New Business		
6.01	BC Page <ul style="list-style-type: none"> Request for executives to write 100 word short bio for Executive Page. *** Due date: April 15th Send to G Tam and/or S MacDougall. We may be short for articles for the Spring Edition so please forward articles or ideas. 	09:20	S. MacDougall
6.02	Website Remodeling <ul style="list-style-type: none"> Instead of posting forms – post link to forms so that the most up-to-date forms will be available. Remodeling needed so that it is up-to-date; removing things not needed. Need pictures updated – contest for pictures to be added. BC Branch page added live and not just quarterly articles. Concerns: will we lose readership if members have to search for articles and will it require too much maintenance? Should we post minutes? – If not then we can add a statement that members can request. Put most updated minutes on the web? 	09:30	C. Brown
6.03	New Award Discussion – CIPHI – BC Branch Centenary Award <ul style="list-style-type: none"> One-time award creation for persons that have contributed to public health over the last 100 years. Presentation at Fall 2013 Annual Education 	09:40	K. Cordner/G. Tam

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	Conference – Collaboration with Ministry, promotions committee, and awards committee. <ul style="list-style-type: none"> G MacIver and J Gola to work on this - please provide an update next month. 		
6.04	<p>CIPHI - BC Branch BOC Examiners Approval</p> <ul style="list-style-type: none"> BOC examiner list will be forwarded. Need to motion and approve to partake in April and October. 2 individuals have been removed for 2 years for breach of confidentiality. 5 years of certified EHO experience and membership in good standing required to sit on the BOC exam. Recruitments in Fall – BOC training workshop will be held to ensure we have a pool of qualified examiners. Examiner Co-coordinator is going to verify examiners are CIPHI members in good standing. <p>MOTION: motion to approve BC BOC examiners <i>Moved. Seconded.</i></p> <p>Motion has been tabled – G Tam will confirm that the members are in good standing and forward list back to Executives for motion to approve via email.</p>	09:50	G.Tam
6.05	<p>New Item: Advocacy to Union</p> <ul style="list-style-type: none"> Negotiations to table. Need position letter for salary increase for BC EHO's. G Tam has been gathering salary rates for EHO's and Senior EHO's across Canada (including Federal) to have a comparison. Letter will be sent to Executives for review prior to sending to Unions and HSA. 		G. Tam
	Adjournment at 09:43 Hours		
	Next Meeting April 17, 2012		