

BC Branch CIPHI Executive Council Meeting

Minutes

November 15, 2011 from 08:40 to 09:30

Dial in: 1-866-613-5223

Access code: 4535350

ITEM	DETAILS	TIME	NAME (S)
	Location: Teleconference		
1.00	Roll Call	08:30	
	<p>Attendees: Gary Tam, Keir Cordner, Isher Deol, Jeremy Chow, Greg Baytalan, Juliana Gola, Kuljeet Chattha, Kuljeet Rai, Crystal Brown, Rory Beise, Cole Diplock, Grace McIver</p> <p>Guests:</p> <p>Regrets: Sabrina Sandhu, Paul Markey, Kelcey Watts, John Pickles</p>		All
2.00	Approval of Agenda		
2.01	<p>Addition to Agenda</p> <p>Add – N/A Delete – N/A</p> <p>MOTION: motion to approve agenda as circulated. <i>Moved. Seconded. All in favour. Carried</i></p>	08:35	All
3.00	Approval of Minutes		
3.01	<p>Minutes from October 25, 2011</p> <p>Add – Amendment to Item 5.05 "In the past we have achieved amendments to the regulation" to "The Coalition is pleased to see amendments advocated for"</p> <p>Delete – N/A</p> <p>MOTION: motion to approve minutes from October 25, 2011 as amended. <i>Moved. Seconded. All in favour. Carried</i></p>	08:37	All
4.00	Old Business/Action Items – Status Update		
4.01	<p>Motions – Motion to appoint Ron Popoff to BOC</p> <ul style="list-style-type: none"> Ad hoc committee was formed to review interested applicants. Ron Popoff was selected as the most suitable 	08:40	G. Tam

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	candidate. Ron Popoff will bring valuable experience to the BOC.		
4.02	Branch Laptop Purchase <ul style="list-style-type: none"> A suitable laptop was found. Costs did not exceed approved amount. 	08:42	G. Tam
5.00	Standing Business		
5.01	Promotions/Advocacy – Liaison with Ministry – update <ul style="list-style-type: none"> G Tam and K Cordner met with the Ministry in Victoria to discuss the CPC in regards to the Public Health Act. Also introduced the CIPHI Member Services Centre for logging Professional Development Hours and discussed CoPE. Discussed future opportunities to develop training sessions with the Ministry. The meeting with the Ministry was generally positive. 	08:45	G. Tam
5.02	Centennial Committee – Update on activities – membership <ul style="list-style-type: none"> Committee is meeting on a monthly basis. A timeline framework is being developed to schedule events over the course of the year to celebrate the Centennial. Will contact the Ministry to see if they have any archived information relevant to the Centennial Celebration. Ministry was interested in partnering with the Branch to present an award for the Centennial Celebration. 	08:55	G. Tam/K. Cordner
5.03	Christmas Luncheons – Update <ul style="list-style-type: none"> Lower Mainland venue has been secured – Scala Lounge in Burnaby. Interior venue will be held in Vernon. G McIver has received interest from Branch members. Vancouver Island will hold their event on December 15, 2011. Prizes will be provided for each venue. 	09:00	G. Tam/G. MacIver/K. Cordner

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	<ul style="list-style-type: none"> Interior may want to hold an additional venue, as members may not be able to travel to Vernon. <p>MOTION: motion to approve \$200 to purchase prizes for the Christmas Luncheon parties. \$100 for the Lower Mainland and \$50 each for the Interior and Vancouver Island.</p> <p><i>Moved. Seconded. All in favour. Carried</i></p> <ul style="list-style-type: none"> In order to carry out the 50/50 draw, we may need to obtain a BCLC license. The Branch is looking into the process required to obtain a license. The Branch can then decide how to move forward. A deadline will be set for the end of November to determine whether or not to proceed forward. 		
5.04	<p>BC Annual Education workshops – Update/Conclusion</p> <ul style="list-style-type: none"> K Cordner received final evaluations from Prince George and has scanned copies for Chris. Final meeting has not been held. 	09:20	P. Markey/C. Brown
5.05	<p>Sewerage & Radon Updates</p> <ul style="list-style-type: none"> No sewerage updates to report. Radon: IHA and BC Lung have teamed up to provide public information sessions. IHA, NHA, and BC Lung attempted to obtain a Health Canada grant to increase awareness of radon during the winter time. Group was unsuccessful in obtaining the grant. IHA is running a school poster contest in School District #8 in regards to radon. 	09:25	G. Baytalan
6.00	New Business		
6.01	<p>Face to Face meeting 2011 Strategic Planning</p> <ul style="list-style-type: none"> Accommodation Arrangements <ul style="list-style-type: none"> Accommodations have been set. Executives are to pay first and will be re-imbursed. December 5 Meet & Greet 	09:30	G. Tam

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	<ul style="list-style-type: none"> ○ Executives travelling to the Lower Mainland should try to arrive by the evening of December 5, 2011 to attend the meet and greet. ● Suggestions on agenda items <ul style="list-style-type: none"> ○ A preliminary agenda has been made. Please bring forward any crucial items that have not been covered during the previous face-to-face meeting and cannot be covered via teleconference. ○ Meeting is scheduled from 0830 to 1400. If additional time is required, we can meet after 1400. Lounge opens to the public at 1500. 		
6.02	<p>Changing signature in CIPHI bank account</p> <ul style="list-style-type: none"> ● Currently, J Egeler, I Deol, and K Chattha have signing authority for the CIPHI bank account. Signing authority is to be granted to G Tam and revoked from J Egeler. <p>MOTION: motion to approve granting signing authority for the CIPHI bank account to G Tam and revoking signing authority for the CIPHI bank account from J Egeler.</p> <p><i>Moved. Seconded. All in favour. Carried</i></p>	09:45	G.Tam
	Adjournment at 09:30 Hours		
	Next Meeting Dec. 20, 2011		