

BC Branch CIPHI Executive Council Meeting

**MINUTES**

November 26, 2009 from 09:00 to 10:00

ITEM	DETAILS	NAME (S)
	<b>Location:</b> Dial in: 1-866-613-5223 Passcode: 4535350#	
<b>1.00</b>	<b>Roll Call</b>	
	<b>Attendees:</b> J Egeler; S Sandhu; C Diplock; J Cranch; K Cordner; T Sandi; S Nicklason; G Baytalan; S Hundal; K Chattha <b>Guests:</b> N/A <b>Regrets:</b> T Roark; R Ansell; S Scafe;	
<b>2.00</b>	<b>Approval of Agenda</b>	
		<b>Moved and seconded. Motion carried.</b>
<b>3.00</b>	<b>Approval of Minutes</b>	
		<b>Defer</b>
<b>4.00</b>	<b>Email Motions</b>	
4.01	<b>Appointment of Councilors + Welcome</b> <b>Appointment of Corresponding Secretary</b> <b>Approval of Christmas Lunch expenditures</b>	<b>All motions moved, seconded and carried.</b>
<b>5.00</b>	<b>Business Arising</b>	
5.01	<b>Finalize details of Christmas Luncheons</b> Approval of \$250: \$50 for Victoria, \$100 Flowers, \$30 Gift Certificate and the remainder for door prizes 50/50 tickets to be sold at luncheon.	<b>K Chattha will pick up Wine and Tim Hortons and Starbuck's Gift Certificates T Sandi and J Cranch will sell tickets during lunch</b>
5.02	<b>Special General Meeting protocol/proceedings</b> Agenda and motions/proxies mailed out to members. Time requirements met. Proxy voting for election of officers and reduction in membership dues. Please provide your proxy if you can not attend in person. Volunteers needed: Scrutineers, Paliamentarian. Voting Cards required	<b>K Cordner to resend proxy package to Branch executive  K Chattha/S Sandhu will do this J Egeler to provide voting cards</b>
5.03	<b>Correspondence update –</b>	

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	<p><b>Letters to Directors - Christmas Lunches,</b></p> <p><b>CPC Fireside Chat</b> – letter sent out to ensure that staff will be allowed to participate in this opportunity. Letters to be sent out today. Executive members should post this info in their respective offices</p>	<b>S Nicklason attending on behalf of NH</b>
5.04	<b>AGM Reports – posting to Branch webpage</b>	<b>Posted to our Website</b>
<b>6.00</b>	<b>New Business</b>	
6.01	<b>CPC Fireside Chat – encouraging participation</b>	<b>See above</b>
6.02	<p><b>EPHW – HA's internal messaging, EPHP facts 2009</b></p> <p>Internal messaging for communication departments. Need some lead time. Point person from each HA that can work with their managers to get to their communication folks</p> <p>Canned statements for EPHW</p> <p>Develop 5 profile facts to stand behind what we do in BC. We can make this information available to media.</p>	<p><b>EPHW Posters to be mailed out.</b></p> <p><b>Provide suggestions by December 11, 2009</b></p>
6.03	<p><b>Honorariums – Editor, Webmaster</b></p> <p>Motion to approve a \$300 honorarium to the BC Page Editor and BC Webmaster.</p>	<p><b>Note: S Nicklason excused from remainder of meeting</b></p> <p><b>Moved. Seconded. Motion Carried.</b></p>
<b>7.00</b>	<b>Roundtable</b>	
7.01	Motion to adjourn at 10:10am	<b>Moved and seconded. Motion carried.</b>
8.00	<b>Adjournment at 10:10am</b>	
9.00	<b>Next Meeting</b>	

Approved March 31, 2010