

**BC BRANCH CIPHI EXECUTIVE COMMITTEE MEETING**  
**April 16, 2008**

**Present:** Jasmina Egeler, Sonia Hundal, Jennifer Flaten, Steve Chong, Barb Haworth, Ingo Frankfurt, Keir Cordner, Shawna Bicknell, Nigel Headley

**Regrets:** Gary Tam, Shawn Parhar, Trevor Getty, Tim Roark, Ashleen Nadan, Shannon Roberts

**Guest:** Greg Baytalan

**A. Approval of Minutes**

- Moved and seconded. Motion carried.

**B. Official Welcome to Shawna Bicknell (NHA)**

- Replacing Jeff Kresowaty

**C. Old Business**

***1. Sewerage Systems Leadership Council Committee & Sewerage Systems Regulation Improvement Coalition***

- The briefing is not a BC Branch document but created by the coalition made up of different groups.
- Branch Member requested a response from the BC Branch around some statements made in the briefing.

**Action: J. Egeler to provide official response to member**

***2. Out of Province Online FoodSafe Level 1 certificates***

- BC Branch will be processing the certificates
- First class is being put through right now and there are 3 learners that are out of province
- J. Egeler will process the certificates herself to get an understanding of how much work it requires

***3. Laptop and Adobe writer***

- Need a volunteer to look into prices of laptops

**Motion to allocate up to \$2000 for the purchase of a laptop and necessary software. Moved and seconded. Motion carried.**

## **D. Committee Updates**

### **1. Membership**

- No numbers right now, waiting for reply

### **2. Social**

- Summer event being planned for early July

### **3. Website**

- All info is up to date

### **4. Education**

- 4 sponsors right now, all payment not received
- 3 exhibitors right now
- Some speakers have been lined up including a MHO from outside Vancouver

### **5. Promotions and Advocacy**

- Email requests received by J. Egeler about the program and job details. A lot of interest in our profession.

## **E. New Business**

### **1. Board of Registration Meeting (March 29, 2008)**

- New Public Health Act opportunity
- Issue around the CPHI designation, a letter will be formulated
- Need to bring on new members onto the board of registration because 2 people have resigned/terms up
- Require a new chair

### **2. Core Competency Steering Committee Meeting Update**

- Minutes not completed yet
- Topic deferred for next meeting

### **3. AEC Bursaries**

- We provide bursaries to EHOs who need financial assistance to travel to conferences
- One bursary application submitted for the Newfoundland conference May 15 is the deadline for applications

**Motion to approve 5 bursaries for the National conference. Moved and seconded. Motion carried.**

4. ***BC Food Protection Association Membership***

- Our membership has come up for renewal
- We will continue as a member,

**Motion to renew our membership at the bronze level for annual amount of \$100. Moved and seconded. Motion carried.**

5. ***BC Page Associate Editor***

- Isher Deol from N. Vancouver will work with Alex Kwan

6. ***Branch Executive changes***

- S. Bicknell is a new member
- S. Hundal will step down as recording secretary after today's meeting but will continue on as a councilor
- Looking to replace T. Getty with someone from outside of Lower Mainland

Motion to adjourn meeting moved and seconded.