

**BC Branch CIPHI Executive Committee Meeting Minutes**  
**April 25, 2006**

**Present:** Sonia Hundal, Tara Hluchy, Jennifer Flaten, Jas Egeler, Steve Chong, Tim Roark, Gord Stewart, Jeff Kresowaty, Keir Cordner, Kuljeet Chattha, Nigel Headley, Brent Zaharia, Roopy Khatkar, Salima Kassam

**Regrets:** Lis Vallaster, Shawn Parhar

**A. Approval of Minutes**

- **Motion to approve February minutes moved and seconded. Motion carried.**
- **Motion to approve March minutes moved and seconded. Motion carried.**

**B. Old Business**

1. *Sewerage Systems Leadership Council Committee*
  - Paper audit is occurring
2. *2007 CIPHI AEC*
  - 250 delegates as of today, conference schedule is complete and everything is getting finalized
  - **Motion to have a \$400 expenditure toward prize donations for Branch Social, moved and seconded. Motion carried.**
3. *AGM*
  - June 17 is the date for the AGM; light refreshments will be served
4. *NEC*
  - Increase in dues

**ACTION: Jas will send an email regarding the AGM and will attach a proxy form to encourage members to vote if they cannot attend.**

**C. Committees**

1. *Membership committee*
  - 227 total members as of April 18, reminder to Executive members to renew membership if not already done so
2. *Social Committee*
  - Need a chair for this committee; members to think about taking this position on
3. *Website Committee*
  - Information made current on website and more information available on website

4. *Nominations Committee (Vacancies)*
  - May 31 is deadline for nominations
  - Members stepping down from Executive:
    - Salima, Roopy, Tara, Brent, and Gord
5. *Promotions and Advocacy Committee*
  - All material has been sent to White Horse for the career fairs occurring there
  - Some ideas for career fairs and promoting: Making a video, making a banner

**ACTION: Jas to draft a letter to send to the Directors of Health Authorities**

**D. New Business**

1. *Awards-Alex Cross Award, BC Branch Member of the year*
  - Nominations are made for National awards
2. *BOC Exams*
  - 15 candidates sat the April exam.
  - Format has changed - a written scenario given to candidates, 75 minutes to complete exam
  - More time spent on administrative information (i.e. confidentiality)
3. *BC Page*
  - Thanks to Keir for article
  - Tim would like to have a contact in each of the Health Authorities for update information
4. *BCIT Advisory Committee Meeting*
  - Deferred
5. *Conference Bursaries*
  - Application is available and will be circulated

**Motion to adjourn moved by Gord.**