

BC Branch CIPHI Executive Committee Meeting Minutes **July 25, 2006**

Present: Tara Hluchy, Sonia Hundal, Lis Vallaster, Salima Kassam, Shawn Parhar, Jennifer Flaten, Keir Cordner, Jeff Kresowaty, Jasmina Egeler, Tim Roark

Regrets: Roopy Khatkar, Brent Zaharia, Kuljeet Chattha, Gord Stewart, Steve Chong, Joanne Lum, Nigel Headley

1. Approval of minutes

- *Motion to approve minutes moved by Lis Vallaster, seconded by Keir Cordner*

2. Old business

a. Bios and Pictures

- *Submit to Shawn by August 10, 2006*

b. Draft Sewerage papers

c. Education committee lunch

- *To occur by 3rd week of August*

d. Education conference summary

- *Deferred, waiting for expenses to come in, end of August*

3. Committee

a. Social committee-July 30, Softball Tournament

- 3 teams-Vancouver, Richmond, Fraser Health
- Discussion of having more events to include other regions, something to think about

b. Membership committee-update

- Total of 255 members for 2006, student membership has increased.
- Try to invite students to conference calls and other events.
- Retired members-attempt to re-establish contact with retired PHI's and make this a priority.

4. New business

a. 2006 AEC-NEC meetings (highlights)

CIPHI Senate meeting

- Background info: Lynn G. from Maritimes tried to get a list of all retired PHI's in Canada. Retirees and ladies with families that are not currently working in the field. Try to find these people and contact them to see if they are interested in assisting conferences, lunches, and other projects. The senate can act as an advisory. No recognition for retired members so we need to improve on this (i.e. send a card).

CIPHI database (cost share agreement)

- Tim was on a committee to see what companies can provide a database for CIPHI. We need a database to record information from beginning of membership to retirement. If CIPHI expands, we need a professional system to keep track of all information.
- Met with companies and Cronus Technologies Inc. in Regina Saskatchewan matched all requirements. It has the best price, best security and it's a Canadian company. CIPHI is looking for support from all branches because this technology will be expensive. Cost is about 68,000-128,000. Contract needs to be reviewed. Maintaining and updating the database will occur at the National level.

Past President

- Robert Bradbury has stepped back onto National executive. He will be a resource person for Claudia. He is very influential and knowledgeable.

Volunteer application form

- This is being developed for people not on the National or Branch executive but want to help out in projects. These forms will capture important information about individuals. The form will be circulated when complete.

Ontario Branch letter ('Egg salad sandwich fiasco')

- Home prepared egg salad sandwiches were seized and destroyed. Minister in Ontario wasn't supportive of the inspector's actions and publicly criticized the inspector. Alberta branch website has a copy of the letter.

b. BOC update

- Deferred until next meeting because Gord is on vacation

c. Meeting with Lorraine McIntyre (re: student research projects)

- Shawn and Alex met with Lorraine McIntyre about research projects. It was agreed that the abstracts of projects will be reviewed and one or two will be published in the BC page. Shawn, Alex and Tim will review abstracts.
- Lorraine requested that student presentations occur at conferences. The education committee will look into this. There are cost issues that have to be considered. Presentations can occur at local conferences but it is more difficult at out of town conferences (i.e. Sun Peaks conference).
- Lorraine also wondered about students applying for bursaries to attend conferences. Discuss this with BCIT.

Motion to adjourn moved by Keir Corder and seconded by Tara Hluchy.