

**BC Branch CIPHI Executive Meeting
October 25, 2005**

Present: Lis Vallaster, Keir Cordner, Shawn Parhar, Salima Kassam, Roopy Khatkar, Tara Hluchy, Nigel Headley, Steve Chong, Gord Stewart, Lynn Richards, Denis Semail, Kuljeet Chattha

- 1) Approval of Minutes- September 20, 2005
 - a) *Motion to approve minutes by Keir. Seconded by Nigel. Motion carried.*

- 2) Email Motions
 - a) Bob Herbison Award-Vanessa Ouellette
 - Moved by Jas, seconded by Gord. Motion carried.

 - b) IFEH Vancouver Council Meeting Expense
 - Moved by Jas, seconded by Tara. Motion carried.

- 3) Old Business
 - a) CIPHI AEC/BOC Toronto Recap, Gord
 - i) A lot of the topics were the same as previous conferences. The keynote on the second day was quite good and overall the content was okay. The conference was fun but lost some steam after the boat cruise. There were too many basket giveaways.
 - ii) With the BOC there were many common issues discussed. Consistency will happen across the country. There was a suggestion of maintaining a bank of 300 questions for examiners to draw upon but there isn't interest. The process is being more formalized and this year the panel put forward their questions to Gord for consistency.

 - b) BCIT Degree Transfer Program/Career Days Presentation, Shawn & Tara
 - i) BCIT has a new program for students with just a high school background. They take 2 years to complete this program and can then go into any of the Bachelor of Technology programs at BCIT. Presentation to these students went well but Tara and Shawn felt that the presentation needs to be revamped a little for the audience. The presentation was too dry and technical for kids out of high school.

- 4) Committees
 - a) Education: 2006 Planning Update, Salima
 - i) Salima is meeting with the education committee on Thursday. Brent took a tour of the facility last week and will have an update. There was talk of trying to watch the budget therefore using more EHO presentations. Steve asked for promo flyers before Christmas. These will be very general but will allow for people to start planning on attending.

 - b) Membership
 - i) Clock Mailout, Lis
 - Clocks have been mailed out and therefore most EHO's should have them. There are still the clocks for Vancouver Island and they will be couriered to Keir and he will send them via internal mail.

- ii) BCIT, Lis
 - Lis presented the CIPHI presentation to students and agreed that it is dry. Four students joined CIPHI for next year after the presentation.
 - There was a question if the affiliate membership is too high but that is set by national. Steve will mention this at the next NEC meeting and will find out the number of affiliates we have, but this has been discussed in previous years with no will to change the current rate.
- c) Constitution Review
 - Nothing new to report
- d) Awards
 - i) Jasmina will attend the BCIT Awards Ceremony and make the Bob Herbison Awards presentation to Vanessa Ouellette.
- e) Sewerage Regulation, Keir
 - i) Our role has changed under the new regulation. It is doubtful that the current courses offered at BCIT would meet the course requirements set by BCOSSA/ASTTBC for any credits. Consideration should be investigated whether BCIT could offer the courses in addition to Royal Roads.
- f) Environmental Public Health Week 2006, Steve
 - i) Steve has circulated the guide assembled by Phi Phan, Alberta Branch, to use as a resource. Steve will send a letter to see if the week can be proclaimed by the Minister of Health. If not we will look into different cities or employers.
- 5) New Business
 - a) CPHA Conference, Steve
 - i) There was a request from Claudia about the conference as it is in Vancouver in May 2006, to develop an education tract for the conference. We would be responsible for developing a theme and securing speakers. Salima had some concern about the manpower as our BC Branch Education Conference is in May as well. Denis suggested sending a delegate and to see for next year. Steve will report back to Claudia that the timing is bad for the Branch, and regret that we cannot participate.
 - b) Health Regulatory Organization Meeting, November 16, Steve
 - i) This meeting was previously attended by Claudia. The Branch were observers at the meeting where professional organizations, under the Health Professions Act, meet every second month to discuss issues they are currently facing within their professions. It is valuable experience for the BC Branch to attend, to get a sense of the current issues which may face our own College when approved. Shawn agreed to attend on behalf of BC Branch.
 - c) BOC Exams Update, October 18, Gord
 - i) Twenty-four students sat the exam, with three of them being resits. Gord asked if we should send a letter to examiners as a thanks. Anne will be asked if it will come from the BOC otherwise Steve will draft.

6) Roundtable

- a) Denis went to the Food Directorate Food Forum by Health Canada. Some EHOs were represented and the discussion was around policy initially and the specifics. Some discussion on packaging and language as it is quite strict to export but not to import. The table also had industry reps as well as regulators. The idea is for this to occur every couple of years or maybe annually. There were no real outcomes but Denis will send the minutes to Steve.
- b) Lyn asked if there were any manuals with information on the public health aspect of a winter or summer games as Whitehorse is hosting the 2007 winter games. Denis suggested Rob Bradbury and Steve suggested Brent in Kamloops as people to contact.

Motion to adjourn moved by Denis. All in favour.